



Rizzetta & Company

# **Greater Lakes/Sawgrass Bay Community Development District**

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## **Board of Supervisors' Meeting August 16, 2023**

**District Office:  
8529 South Park Circle, Suite 330  
Orlando, Florida 32819  
407.472.2471**

**[www.glsbcdd.org](http://www.glsbcdd.org)**

**GREATER LAKES SAWGRASS BAY  
COMMUNITY DEVELOPMENT DISTRICT**

Clermont Art & Recreation Center 3700 South Highway 27 Clermont, FL 34711

[www.glsbcdd.org](http://www.glsbcdd.org)

<b>Board of Supervisors</b>	James Walker	Chairman
	James Klinck	Vice Chairman
	Marian Fowler	Assistant Secretary
	Deborah Swansiger	Assistant Secretary
<b>District Manager</b>	Carol L. Brown	Rizzetta & Company, Inc.
<b>District Counsel</b>	Tina Garcia	Greenspoon Marder Law
<b>District Engineer</b>	Rey Malave	Dewberry Engineering

The Audience Comments portion, **on Agenda Items Only**, will be held at the beginning of the meeting. The Audience Comments portion of the agenda, **on General Items**, will be held at the end of the meeting. During these portions of the agenda, audience members may make comments on matters that concern the District (CDD) and will be limited to a total of three (3) minutes to make their comments.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

# GREATER LAKES / SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

District Office · Orlando, Florida · (407) 472-2471  
Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614  
[www.glsbcdd.org](http://www.glsbcdd.org)

**Board of Supervisors  
Greater Lakes/Sawgrass Bay Community  
Development District**

August 9, 2023

## AGENDA

Dear Board Members:

The special meeting of the Board of Supervisors of the Greater Lakes/Sawgrass Bay Community Development District will be held on **August 16, 2023**, at **11:00 a.m.** at the **Clermont Arts & Recreation Center, 3700 South Highway 27, Clermont, FL 34711**.

### 1. CALL TO ORDER / ROLL CALL

### 2. AUDIENCE COMMENTS

### 3. BUSINESS ADMINISTRATION

- A. Consideration of Minutes of Board of Supervisors' Regular Meeting held on May 17, 2023.....Tab 1
- B. Ratification of the Operation and Maintenance Expenditures for May 2023 & June 2023.....Tab 2
- C. Acceptance of Financial Statement (unaudited), dated May 31, 2023, June 30, 2023 & July 31, 2023.....Tab 3
- D. Consideration of Resolution 2023-06, Re-designating Certain Officers.....Tab 4

### 4. STAFF REPORTS (Part 1 of 2)

- A. Landscape Manager.....Tab 5
  - 1.) Down to Earth Landscape Report, dated May & July 2023
  - 2.) Down to Earth Irrigation Report, dated April & June 2023

### 5. BUSINESS ITEMS

- A. Ratification of Down to Earth Proposal for Additional Bahia Sod...Tab 6
- B. Consideration of Down to Earth Proposal(s).....Tab 7
  - 1.) Annual Flowers Installation
  - 2.) Palm Tree Replacement
  - 3.) Palm Tree Trimming and Removal
- C. Consideration of Dehlinger Construction Wall Repair Proposal....Tab 8
- D. Public Hearing on Fiscal Year 2023-2024 Proposed Budget.....Tab 9
  - 1.) Consideration of Resolution 2023-07, Approving Fiscal Year 2023-2024 Proposed Budget
- E. Public Hearing on Fiscal Year 2023-2024 Special Assessments.Tab 10
  - 1.) Consideration of Resolution 2023-08, Imposing Special Assessments
- F. Consideration of Resolution 2023-09, Setting the Date, Time & Location of Regular Meetings for Fiscal Year 2023-2024.....Tab 11

- G. Consideration of Fifth Addendum to the Professional District Services Agreement.....Tab 12
- H. Consideration of 1<sup>st</sup> Addendum to the Professional Technology . Services Agreement.....Tab 13
- I. Consideration of LLS Tax Solution Inc. Arbitrage Services Renewal Proposal.....Tab 14
- I. Consideration of Appointment to Vacant Board of Supervisor Seat.....Tab 15
- J. Administration of Oath of Office.....Tab 16
- 6. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
    - 1.) Update on Irrigation Meter
- 7. AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270, ext. 4631, email CLBrown@rizzetta.com or my assistant, Kristi Roxas at ext. 4636, Kroxas@rizzetta.com.

Yours Kindly,

*Carol L. Brown*

District Manager

**TAB 1**

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

The **regular** meeting of the Board of Supervisors of the Greater Lakes/Sawgrass Bay Community Development District was held on **May 17, 2023, at 11:00 a.m. at the Cagan Crossings Community Library, 16729 Cagan Oaks, Clermont, FL 34714.**

Present and constituting a quorum were:

James Walker	<b>Board Supervisor, Chairman</b>
James Klinck	<b>Board Supervisor, Vice Chairman</b>
Marian Fowler	<b>Board Supervisor, Assistant Secretary</b>
Deborah Swansiger	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Carol L. Brown	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Tina Garcia	<b>District Counsel, Greenspoon Marder Law</b> <i>(via speaker phone)</i>
Molly Banfield	<b>District Engineer, Dewberry</b>
Andrew Davis	<b>Down to Earth Landscape, Manager</b>
Carlos Abonza	<b>Down to Earth Landscape, Account Manager</b>
Jose Olmeda	<b>Down to Earth Landscape, Irrigation Production Manager</b>
Alex Congleton	<b>Down to Earth Landscape, Account Manager</b>

Audience Members	<b>Present</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Brown called the meeting to order at 11:00 a.m. and conducted roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on the Agenda**

No audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of  
Supervisors' Regular Meeting held on  
March 15, 2023**

On a motion by Mr. Klinck, seconded by Mr. Walker, with all in favor, the Board approved the minutes of the regular Board of Supervisors' meeting held on March 15, 2023, for Greater Lakes/Sawgrass Bay Community Development District.

**FOURTH ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for  
February 2023, March 2023 & April 2023**

On a motion by Mr. Klinck, seconded by Mr. Walker, with all in favor, the Board ratified the operation and maintenance expenditures for February 2023, in the amount of \$21,618.93, March 2023, in the amount of \$81,277.29 and April 2023, in the amount of \$4,135.71, for Greater Lakes/Sawgrass Bay Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Landscape Maintenance &  
Irrigation Services Proposal(s)**

Mr. Davis, with Down to Earth, presented their proposal and accepted questions from the Board.

Mr. Olmeda reminded the Board of the history with the irrigation system; modifications were made, and sod had been replaced with Bahia grass because it required less maintenance. Discussion ensued.

Brian Boyett and Rachel Cason, with FloraLawn presented their proposal and accepted questions from the Board. Discussion ensued.

Representatives from Juniper were not present.

On a motion by Mr. Walker, seconded by Ms. Swansiger, with all in favor, the Board approved the Down to Earth Landscape Maintenance & Irrigation Services proposal in the annual amount of \$71,070, for Greater Lakes/Sawgrass Bay Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Down to Earth  
Proposal(s)**

On a motion by Mr. Klinck, seconded by Mr. Walker, with all in favor, the Board approved Down to Earth's proposal to remove plants and add sod along the fence, in the amount of \$7,921, for Greater Lakes/Sawgrass Bay Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Ratification of Down to Earth Storm Clean  
Up Proposal**

On a motion by Ms. Swansiger, seconded by Mr. Klinck, with all in favor, the Board ratified Down to Earth's storm clean up proposal, in the amount of \$3,840, for Greater Lakes/Sawgrass Bay Community Development District.

The Board moved to Agenda item 5A.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Landscape Report**

**1.) Down to Earth Landscape Monthly Report, dated March 29, 2023**

**2.) Down to Earth Landscape & Irrigation Report, dated April 25, 2023**

Down to Earth Staff presented their report found under Tab 8 and accepted questions from the Board. Mr. Olmeda noted recent irrigation repairs made and Mr. Abonza stated palm trees and other trees should be lifted yearly and will provide proposals at the next meeting.

Down to Earth staff were excused from the meeting at 11:59 a.m.

The Board moved to Agenda item 4D.

**NINTH ORDER OF BUSINESS**

**Consideration of District Funds**

Ms. Brown reminded the Board that at their previous meeting there was a discussion of transferring \$300,000 from the general fund to the reserve account and that if the Board would like this action to be taken to formally motion this direction. Discussion ensued.

On a motion by Mr. Klinck, seconded by Mr. Walker, with all in favor, the Board authorized the staff to transfer \$300,000 from the general fund to the reserve account contingent on staff confirming account is FDIC insured, for Greater Lakes/Sawgrass Bay Community Development District.



**TENTH ORDER OF BUSINESS**

**Consideration of Acceptance of Dewberry  
Wall Inspection Results Reports**

Ms. Banfield presented the report, under separate cover, and stated there were 16 locations that were identified as urgent and her firm was working with a contractor to put together a proposal. She noted additional repair needs as well.

Mr. Klinck asked if the wall was leaning, specifically in the DR Horton section of wall.

Ms. Banfield stated "no" and that the issue appears to be related to the original motor used. She also stated that tree roots did not appear to be impacting the wall and if they are, the vendor will include this in the proposal.

On a motion by Mr. Klinck, seconded by Mr. Walker, with all in favor, the Board accepted the Dewberry Wall Inspection Report, (Exhibit A), for Greater Lakes/Sawgrass Bay Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Ratification of the Dehlinger Construction,  
LLC Wall Repair Proposal**

On a motion by Mr. Klinck, seconded by Mr. Walker, with all in favor, the Board ratified the Dehlinger Construction, LLC wall repair proposal behind 16117 Yellow Eyed Drive, in the amount of \$9,243.75, for Greater Lakes/Sawgrass Bay Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Wall Repair Proposal(s)**

This proposal is currently being composed and will be presented at the next meeting.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-05;  
Approving Proposed Fiscal Year 2023-  
2024 Budget & Setting Public Hearing**

Ms. Garcia presented the Resolution and reviewed the Florida Statutes for approving a budget, that includes approving a proposed budget, mailed and published Notices and setting a Public Hearing for the budget adoption.

Ms. Brown suggested the Board could set the Public Hearing for August 16, 2023, at 11:00 a.m. at the Clermont Arts & Recreation Center. She then reviewed the presented budget. Discussion ensued.

On a motion by Ms. Fowler, seconded by Mr. Walker, with all in favor, the Board adopted Resolution 2023-05; Approving Proposed Fiscal Year 2023-2024 Budget &

Setting Public Hearing, as amended, with charging line #35 to \$10,000, and line #50 to \$75,000, and set the Public Hearing for August 16, 2023, at 11:00 a.m. at the Clermont Arts & Recreation Center, for Greater Lakes/Sawgrass Bay Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Staff Reports**

**B. District Counsel**

Ms. Garcia was available to take questions from the Board.

**C. District Engineer**

Ms. Banfield provided an update to the Board that she was working with a contractor in having a leaking backflow repaired within the District and this one is at a different location than the one previously repaired.

**D. District Manager**

**1.) Presentation of Registered Voter Count**

Ms. Brown informed the Board that as of April 15, 2023, there were 2,328 registered voters within the District.

Ms. Brown reminded the Board their next meeting is scheduled for June 21, 2023, at 11:00 a.m. at the Clermont Arts & Recreation Center.

She advised the Board that she had been in communication with the property manager and contractor of the vacant parking lot. Contractor has suggested instead of installing the gate, to install concrete barriers at the same cost.

On a motion by Ms. Fowler, seconded by Mr. Klinck, with all in favor, the Board approved the installation of concrete barriers for the same amount as the previously agreed upon proposal, for Greater Lakes/Sawgrass Bay Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Audience Comments and Supervisor Requests**

**AUDIENCE COMMENTS**

Mr. Gary Hayward introduced himself and expressed interest in serving on the Board and presented his resume.

The Board directed the staff to have Consideration of Appointment on the next agenda.

**SUPERVISORS**

No supervisor comments.

**SIXTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Swansiger, seconded by Mr. Walker, with all in favor, the Board adjourned the meeting at 1:10 p.m., for Greater Lakes/Sawgrass Bay Community Development District.

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Assistant Secretary

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Chairman/Vice Chairman

DRAFT

## **EXHIBIT A**

Due to the large size of the Dewberry Wall Inspection Results Report, only page 1 is included with the Exhibits. For the complete Report with attachments, please contact the Custodian of Records.



## MEMORANDUM

**Date:** May 02, 2023  
**To:** Greater Lakes/Sawgrass Bay Community Development District, Board of Supervisors  
**From:** Dewberry – District Engineers  
**Subject:** March 2023 Greater Lakes/Sawgrass Bay CDD Wall Inspection Results

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### Introduction

Sawgrass Bay CDD requested that Dewberry, as the District Engineer, perform a visual inspection of the existing brick boundary wall located within the District and compile the collected data into a report. This summary memo and report provides the results of a wall survey completed on March 30, 2023, along Superior Boulevard and Sawgrass Bay Boulevard for the Greater Lakes Sawgrass Bay CDD Wall Inspection project (see **Attachment A, Regional Location Map**, and **Inspection Results Sheet Key Map**). The existing brick walls located along both sides of each boulevard along the public right-of-way were inspected by Dewberry personnel for damage related to mortar, bricks, and overall wall integrity. The attached **March 2023 Wall Inspection - Results Map** series illustrates the general site location and specific area inspection. The individual Survey Station Numbers were recorded as inspection locations. Specific site inspection results are in **Attachment B, Wall Inspection Results Table**, with the corresponding Survey Station Number. A **Photo Log** for the Survey Station Numbers is also provided in **Attachment C** as supplemental documentation.

Based on the wall survey inspection conducted on March 30, 2023, a total of 95 locations were identified, 16 of which are rated “urgent” and 79 were rated as “Poor”. Locations identified as “urgent” should be repaired within the next 3 months, as they can pose potential safety hazards. Locations identified as “poor” require repair within the next 12 months, as they are likely to worsen in severity and potentially pose a safety hazard in the future. Many wall issues appear to be related to the mortar used between the bricks; this can be observed where holes have developed within the mortar joint between bricks. In several locations, the mortar between the bricks has failed and no longer supports the overall structural of the wall. Cap bricks (bricks at the top of the wall) in several locations have been displaced and either have movement between them and adjacent bricks or can be removed entirely. At a few other locations, there appears to have been some destabilization of wall integrity, likely from vertical or horizontal cracks within the mortar joints and bricks. This destabilization, which may be due to the wall’s foundation failing (heaving), is likely the cause of the severe cracks and brick separation from the mortar. The **Wall Inspection Results** provided in **Appendix B** include specific descriptions of the onsite damage observed.

### Report Recommendations

Most of the documented irregularities with the wall structure appear to affect the appearance and aesthetic of the wall presently, with potential to worsen over time and affect the safety of the wall. These issues earned a “poor” condition rating and should be considered of lower priority; it is recommended these be repaired at a later date (within 12 months) compared to areas earning an “urgent” rating, which are recommended to be repaired within 3 months. See attachments for information showing location points, photos, and condition assessment.

### Attachments

**Attachment A. Wall Inspection Location Maps**  
    Regional Location Map  
    March 2023 Wall Inspection – Inspection Results Sheet Key Map  
    March 2023 Wall Inspection – Inspection Results Map

**Attachment B. Wall Inspection Results**

**Attachment C. Wall Inspection Photo Log**

## TAB 2

# GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

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District Office · Orlando, FL 32819

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

[www.glsbcdd.org](http://www.glsbcdd.org)

## **Operation and Maintenance Expenditures May 2023 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2023 through May 31, 2023. This does not include expenditures previously approved by the Board.

The total items being presented:       **\$39,492.26**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary



## Greater Lakes/Sawgrass Community Development District

### Paid Operation & Maintenance Expenditures

May 1, 2023 Through May 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Clermont Arts & Recreation Center City of Clermont	100034	3852	Room Rental for Board of Supervisors Meeting 08/16/23	\$ 310.00
Deborah S Swansiger	100040	DS051723	Board of Supervisors Meeting 05/17/23	\$ 200.00
Dehlinger Construction, LLC	100041	2023-4421	Brick Wall Repair 05/23	\$ 4,487.69
Dehlinger Construction, LLC	100033	2942	Brick Wall Repair 05/23	\$ 4,756.06
Dewberry Engineers, Inc.	100035	2268047	Engineering Services 04/23	\$ 5,210.00
Greenspoon Marder Law	100030	1448799	Legal Services 04/23	\$ 1,220.00
Greenspoon Marder Law	100036	1453312	Legal Services 05/23	\$ 240.00
James W Klinck	100042	JK051723	Board of Supervisors Meeting 05/17/23	\$ 200.00
James Walker	100043	JW051723	Board of Supervisors Meeting 05/17/23	\$ 200.00
Marian Fowler	100044	MF051723	Board of Supervisors Meeting 05/17/23	\$ 200.00
Orlando Sentinel Communications	100038	72163924000	Account #CU0017767 Legal Advertising 04/30	\$ 223.18
Rizzetta & Company, Inc.	100032	INV0000079650	District Management Fees 05/23	\$ 3,331.33
SSS Down To Earth Opco, LLC	100031	INV153870	Irrigation Repairs 03/23	\$ 543.00

## Greater Lakes/Sawgrass Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2023 Through May 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
SSS Down To Earth Opco, LLC	100031	INV154058	Irrigation Repairs 03/23	\$ 543.00
SSS Down To Earth Opco, LLC	100031	INV154600	Landscape Maintenance 04/23	\$ 8,050.00
SSS Down To Earth Opco, LLC	100039	INV157174	Landscape Maintenance 05/23	\$ 8,050.00
SSS Down To Earth Opco, LLC	100037	INV157514	Annual Spring Change Out 04/23	\$ 864.00
SSS Down To Earth Opco, LLC	100037	INV157944	Replace Annuals 05/23	<u>\$ 864.00</u>
<b>Report Total</b>				<b><u>\$ 39,492.26</u></b>

# GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

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District Office · Orlando, FL 32819

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

[www.glsbcdd.org](http://www.glsbcdd.org)

## **Operation and Maintenance Expenditures June 2023 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2023 through June 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented:       **\$17,598.81**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

## Greater Lakes/Sawgrass Community Development District

### Paid Operation & Maintenance Expenditures

June 1, 2023 Through June 30, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Dewberry Engineers, Inc.	100046	2281656	Engineering Services 05/23	\$ 1,495.00
Dewberry Engineers, Inc.	100046	2282493	Engineering Services 05/23	\$ 5,017.50
Rizzetta & Company, Inc.	100045	INV0000080674	District Management Fees 06/23	\$ 3,331.33
SECO Energy	EFT	000054700 05/23 Autopay 285	Electric Services 05/23	\$ 2,371.90
SECO Energy	EFT	4000271302 05/23 Autopay 285	Electric Services 05/23	\$ 42.00
SECO Energy	EFT	400419601 05/23 Autopay 285	Electric Services 05/23	\$ 41.00
Southern Utility Services Inc.	100047	1119	Backflow Prevention Maintenance 05/23	\$ 275.00
SSS Down To Earth Opco, LLC	100048	INV159098	Storm Cleanup 05/23	\$ 3,840.00
Sunshine Water Services	EFT	8089510000 05/23 Autopay 285	Water Services 05/23	\$ 1,185.08
<b>Report Total</b>				<b><u>\$ 17,598.81</u></b>

### **TAB 3**



Rizzetta & Company

# **Greater Lakes/Sawgrass Bay Community Development District**

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**Financial Statements  
(Unaudited)**

**May 31, 2023**

**Prepared by: Rizzetta & Company, Inc.**

[glsbccd.org](http://glsbccd.org)  
[rizzetta.com](http://rizzetta.com)

**Greater Lakes/Sawgrass Bay Community Development District**

Balance Sheet

As of 05/31/2023

(In Whole Numbers)

	General Fund	Reserve Fund	Debt Service Fund	Total Gvmnt Fund	Fixed Assets Group	Long-Term Debt
<b>Assets</b>						
Cash In Bank	321,558	0	1,215	322,774	0	0
Investments	342,212	17,062	58,051	417,324	0	0
Accounts Receivable	404	0	330	734	0	0
Refundable Deposits	70	0	0	70	0	0
Due From Other	0	6,000	0	6,000	0	0
Fixed Assets	0	0	0	0	2,157,691	0
Amount Available in Debt Service	0	0	0	0	0	59,596
Amount To Be Provided Debt Service	0	0	0	0	0	2,771,404
<b>Total Assets</b>	<b>664,244</b>	<b>23,062</b>	<b>59,596</b>	<b>746,902</b>	<b>2,157,691</b>	<b>2,831,000</b>
<b>Liabilities</b>						
Accounts Payable	3,203	0	0	3,203	0	0
Accrued Expenses	2,728	0	0	2,728	0	0
Due To Other	6,000	0	0	6,000	0	0
Revenue Bonds Payable-Long Term	0	0	0	0	0	2,831,000
<b>Total Liabilities</b>	<b>11,931</b>	<b>0</b>	<b>0</b>	<b>11,931</b>	<b>0</b>	<b>2,831,000</b>
<b>Fund Equity &amp; Other Credits</b>						
Beginning Fund Balance	593,612	6,000	58,240	657,852	0	0
Investment In General Fixed Assets	0	0	0	0	2,157,691	0
Net Change in Fund Balance	58,701	17,062	1,356	77,119	0	0
<b>Total Fund Equity &amp; Other Credits</b>	<b>652,313</b>	<b>23,062</b>	<b>59,596</b>	<b>734,971</b>	<b>2,157,691</b>	<b>0</b>
<b>Total Liabilities &amp; Fund Equity</b>	<b>664,244</b>	<b>23,062</b>	<b>59,596</b>	<b>746,902</b>	<b>2,157,691</b>	<b>2,831,000</b>

See Notes to Unaudited Financial Statements

**Greater Lakes/Sawgrass Bay Community Development District**

## Statement of Revenues and Expenditures

As of 05/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 05/31/2023	Year To Date 05/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Revenues</b>				
Interest Earnings				
Interest Earnings	0	0	4,164	(4,164)
Special Assessments				
Tax Roll	268,214	268,214	269,564	(1,350)
<b>Total Revenues</b>	<b>268,214</b>	<b>268,214</b>	<b>273,728</b>	<b>(5,514)</b>
<b>Expenditures</b>				
Legislative				
Supervisor Fees	6,000	4,000	3,000	1,000
<b>Total Legislative</b>	<b>6,000</b>	<b>4,000</b>	<b>3,000</b>	<b>1,000</b>
Financial & Administrative				
Administrative Services	4,820	3,213	3,213	0
District Management	14,997	9,998	9,998	0
District Engineer	11,000	7,334	8,360	(1,027)
Disclosure Report	1,000	1,000	0	1,000
Trustees Fees	3,457	2,304	0	2,305
Assessment Roll	5,200	5,200	5,200	0
Financial & Revenue Collections	3,856	2,571	2,571	0
Tax Collector/Property Appraiser Fees	200	0	0	0
Accounting Services	14,203	9,469	9,469	0
Auditing Services	3,400	0	0	0
Arbitrage Rebate Calculation	500	333	0	333
Public Officials Liability Insurance	3,391	3,391	3,038	353
Legal Advertising	5,000	3,334	1,292	2,041
Bank Fees	0	0	483	(483)
Dues, Licenses & Fees	175	116	200	(83)
Miscellaneous Fees	500	334	1,566	(1,233)
Website Hosting, Maintenance, Backup & Email	3,300	2,659	2,553	106
<b>Total Financial &amp; Administrative</b>	<b>74,999</b>	<b>51,256</b>	<b>47,943</b>	<b>3,312</b>
Legal Counsel				
District Counsel	15,000	10,000	5,032	4,968
Litigation / Mediation	4,000	2,667	50,000	(47,333)
<b>Total Legal Counsel</b>	<b>19,000</b>	<b>12,667</b>	<b>55,032</b>	<b>(42,365)</b>
Electric Utility Services				
Utility Services	800	533	471	63
Utility - Street Lights	26,250	17,500	18,021	(522)
<b>Total Electric Utility Services</b>	<b>27,050</b>	<b>18,033</b>	<b>18,492</b>	<b>(459)</b>

See Notes to Unaudited Financial Statements



**Greater Lakes/Sawgrass Bay Community Development District**

## Statement of Revenues and Expenditures

As of 05/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 05/31/2023	Year To Date 05/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Water-Sewer Combination Services				
Utility Services	16,000	10,667	8,376	2,292
Total Water-Sewer Combination Services	16,000	10,667	8,376	2,292
Other Physical Environment				
Employee - Workers Comp Insurance	0	0	463	(463)
General Liability & Property Insurance	15,725	15,725	14,337	1,388
Entry & Walls Maintenance & Repair	8,300	5,533	4,488	1,045
Landscape Maintenance	73,140	48,760	49,729	(969)
Landscape Replacement Plants, Shrubs, Trees	6,000	4,000	4,954	(954)
Landscape - Mulch	16,000	10,667	840	9,826
Irrigation Repair	4,000	2,666	1,567	1,100
Total Other Physical Environment	123,165	87,351	76,378	10,973
Contingency				
Miscellaneous Contingency	2,000	1,334	5,806	(4,473)
Total Contingency	2,000	1,334	5,806	(4,473)
Total Expenditures	268,214	185,308	215,027	(29,720)
Total Excess of Revenues Over(Under) Expenditures	0	82,906	58,701	24,206
Fund Balance, Beginning of Period	0	0	593,612	(593,613)
Total Fund Balance, End of Period	0	82,906	652,313	(569,407)

See Notes to Unaudited Financial Statements

**Greater Lakes/Sawgrass Bay Community Development District**

## Statement of Revenues and Expenditures

As of 05/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 05/31/2023	Year To Date 05/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Revenues</b>				
Interest Earnings				
Interest Earnings	0	0	62	(62)
Special Assessments				
Tax Roll	17,000	17,000	17,000	0
Total Revenues	<u>17,000</u>	<u>17,000</u>	<u>17,062</u>	<u>(62)</u>
<b>Expenditures</b>				
Contingency				
Capital Reserve	17,000	11,333	0	11,333
Total Contingency	<u>17,000</u>	<u>11,333</u>	<u>0</u>	<u>11,333</u>
Total Expenditures	<u>17,000</u>	<u>11,333</u>	<u>0</u>	<u>11,333</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>5,667</u>	<u>17,062</u>	<u>(11,395)</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>(6,000)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>5,667</u>	<u>23,062</u>	<u>(17,395)</u>

Statement of Revenues and Expenditures

As of 05/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 05/31/2023	Year To Date 05/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Revenues</b>				
Interest Earnings				
Interest Earnings	0	0	1,066	(1,066)
Special Assessments				
Tax Roll	232,554	232,554	233,651	(1,097)
Total Revenues	<u>232,554</u>	<u>232,554</u>	<u>234,717</u>	<u>(2,163)</u>
<b>Expenditures</b>				
Debt Service				
Interest	79,554	79,554	80,361	(807)
Principal	153,000	153,000	153,000	0
Total Debt Service	<u>232,554</u>	<u>232,554</u>	<u>233,361</u>	<u>(807)</u>
Total Expenditures	<u>232,554</u>	<u>232,554</u>	<u>233,361</u>	<u>(807)</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>0</u>	<u>1,356</u>	<u>(1,356)</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>58,240</u>	<u>(58,240)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>0</u>	<u>59,596</u>	<u>(59,596)</u>

**Greater Lakes/Sawgrass Bay CDD**  
**Investment Summary**  
**May 31, 2023**

<u><b>Account</b></u>	<u><b>Investment</b></u>	<u><b>Balance as of May 31, 2023</b></u>
The Bank of Tampa	Money Market	\$ 3,048
The Bank of Tampa-Operating ICS:		
Coastal States Bank	Money Market	90,369
Western Alliance Bank	Money Market	248,795
<b>Total General Fund Investments</b>		<u><u><b>\$ 342,212</b></u></u>
The Bank of Tampa Capital Reserve ICS Program:		
Coastal States Bank	Money Market Account	\$ 17,040
Western Alliance Bank	Money Market Account	22
<b>Total Reserve Fund Investments</b>		<u><u><b>\$ 17,062</b></u></u>
US Bank Series 2022 - Revenue	First American Treasury Obligation Fund Class Z	\$ 58,051
<b>Total Debt Service Fund Investments</b>		<u><u><b>\$ 58,051</b></u></u>

**Greater Lakes/Sawgrass Bay Community Development District**  
**Summary A/R Ledger**  
**From 05/01/2023 to 05/31/2023**

	Fund_ID	Fund Name	Customer	Invoice Number	AR Account	Date	Balance Due
<b>285, 2345</b>							
	285-001	285 General Fund	Lake County Tax Collector	AR00000179	12110	10/01/2022	404.49
<b>Sum for 285, 2345</b>							<b>404.49</b>
<b>285, 2346</b>							
	285-200	285 Debt Service Fund S2006/S2022	Lake County Tax Collector	AR00000179	12110	10/01/2022	329.83
<b>Sum for 285, 2346</b>							<b>329.83</b>
<b>Sum for 285</b>							<b>734.32</b>
<b>Sum Total</b>							<b>734.32</b>

See Notes to Unaudited Financial Statements

**Greater Lakes/Sawgrass Bay Community Development District**  
**Summary A/P Ledger**  
**From 05/1/2023 to 05/31/2023**

	Fund Name	GL posting date	Vendor name	Document number	Description	Balance Due
285, 2345						
	285 General Fund	03/01/2023	SECO Energy	4000054700	02/23 Au-Electric Services 02/23 topay 285	2,325.48
	285 General Fund	02/01/2023	Sunshine Water Ser- vices	8089510000	12/22 Au-Water Services 12/22 topay 285-B	877.35
Sum for 285, 2345						3,202.83
Sum for 285						3,202.83
Sum Total						3,202.83

**Greater Lakes/Sawgrass Bay Community Development District**  
**Notes to Unaudited Financial Statements**  
**May 31, 2023**

**Balance Sheet**

1. Trust statement activity has been recorded through 05/31/23.
2. See EMMA (Electronic Municipal Market Access) at <https://emma.msrb.org> for Municipal Disclosures and Market Data.
3. For presentation purposes, the Reserves are shown in a separate fund titles Reserve Fund.

**Summary A/R Ledger – Payment Terms**

4. Payment terms for landowner assessments are (a) defined in the FY22-23 Assessment Resolution adopted by the Board of Supervisors, (b) pursuant to Florida Statutes, Chapter 197 for assessments levied via the county tax roll.



Rizzetta & Company

# **Greater Lakes/Sawgrass Bay Community Development District**

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## **Financial Statements (Unaudited)**

**June 30, 2023**

**Prepared by: Rizzetta & Company, Inc.**

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**Greater Lakes/Sawgrass Bay Community Development District**

Balance Sheet

As of 06/30/2023

(In Whole Numbers)

	General Fund	Reserve Fund	Debt Service Fund	Total Gvmnt Fund	Fixed Assets Group	Long-Term Debt
<b>Assets</b>						
Cash In Bank	304,867	0	782	305,649	0	0
Investments	36,653	323,282	59,496	419,430	0	0
Refundable Deposits	70	0	0	70	0	0
Due From Other	0	6,000	0	6,000	0	0
Fixed Assets	0	0	0	0	2,157,691	0
Amount Available in Debt Service	0	0	0	0	0	60,278
Amount To Be Provided Debt Service	0	0	0	0	0	2,770,722
<b>Total Assets</b>	<b>341,590</b>	<b>329,282</b>	<b>60,278</b>	<b>731,149</b>	<b>2,157,691</b>	<b>2,831,000</b>
<b>Liabilities</b>						
Accounts Payable	13,753	0	0	13,753	0	0
Accrued Expenses	2,885	0	0	2,885	0	0
Due To Other	6,000	0	0	6,000	0	0
Revenue Bonds Payable-Long Term	0	0	0	0	0	2,831,000
<b>Total Liabilities</b>	<b>22,638</b>	<b>0</b>	<b>0</b>	<b>22,638</b>	<b>0</b>	<b>2,831,000</b>
<b>Fund Equity &amp; Other Credits</b>						
Beginning Fund Balance	593,612	6,000	58,240	657,852	0	0
Investment In General Fixed Assets	0	0	0	0	2,157,691	0
Net Change in Fund Balance	(274,661)	323,282	2,038	50,659	0	0
<b>Total Fund Equity &amp; Other Credits</b>	<b>318,951</b>	<b>329,282</b>	<b>60,278</b>	<b>708,511</b>	<b>2,157,691</b>	<b>0</b>
<b>Total Liabilities &amp; Fund Equity</b>	<b>341,590</b>	<b>329,282</b>	<b>60,278</b>	<b>731,149</b>	<b>2,157,691</b>	<b>2,831,000</b>

See Notes to Unaudited Financial Statements

**Greater Lakes/Sawgrass Bay Community Development District**

## Statement of Revenues and Expenditures

As of 06/30/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 06/30/2023	Year To Date 06/30/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Revenues</b>				
Interest Earnings				
Interest Earnings	0	0	4,605	(4,605)
Special Assessments				
Tax Roll	268,214	268,214	270,120	(1,906)
<b>Total Revenues</b>	<b>268,214</b>	<b>268,214</b>	<b>274,725</b>	<b>(6,511)</b>
<b>Expenditures</b>				
Legislative				
Supervisor Fees	6,000	4,500	3,000	1,500
<b>Total Legislative</b>	<b>6,000</b>	<b>4,500</b>	<b>3,000</b>	<b>1,500</b>
Financial & Administrative				
Administrative Services	4,820	3,615	3,615	0
District Management	14,997	11,248	11,248	0
District Engineer	11,000	8,250	16,780	(8,530)
Disclosure Report	1,000	1,000	0	1,000
Trustees Fees	3,457	2,593	0	2,593
Assessment Roll	5,200	5,200	5,200	0
Financial & Revenue Collections	3,856	2,892	2,892	0
Tax Collector/Property Appraiser Fees	200	0	0	0
Accounting Services	14,203	10,652	10,652	0
Auditing Services	3,400	3,400	0	3,400
Arbitrage Rebate Calculation	500	375	0	375
Public Officials Liability Insurance	3,391	3,391	3,038	353
Legal Advertising	5,000	3,750	1,293	2,457
Bank Fees	0	0	535	(535)
Dues, Licenses & Fees	175	131	200	(69)
Miscellaneous Fees	500	375	1,566	(1,191)
Website Hosting, Maintenance, Backup & Email	3,300	2,820	2,728	92
<b>Total Financial &amp; Administrative</b>	<b>74,999</b>	<b>59,692</b>	<b>59,747</b>	<b>(55)</b>
Legal Counsel				
District Counsel	15,000	11,250	5,579	5,671
Litigation / Mediation	4,000	3,000	50,000	(47,000)
<b>Total Legal Counsel</b>	<b>19,000</b>	<b>14,250</b>	<b>55,579</b>	<b>(41,329)</b>
Electric Utility Services				
Utility Services	800	600	553	47
Utility - Street Lights	26,250	19,687	20,394	(706)
<b>Total Electric Utility Services</b>	<b>27,050</b>	<b>20,287</b>	<b>20,947</b>	<b>(659)</b>

See Notes to Unaudited Financial Statements

**Greater Lakes/Sawgrass Bay Community Development District**

## Statement of Revenues and Expenditures

As of 06/30/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 06/30/2023	Year To Date 06/30/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Water-Sewer Combination Services				
Utility Services	16,000	12,000	10,341	1,658
Total Water-Sewer Combination Services	16,000	12,000	10,341	1,658
Other Physical Environment				
Employee - Workers Comp Insurance	0	0	463	(463)
General Liability & Property Insurance	15,725	15,725	14,337	1,388
Entry & Walls Maintenance & Repair	8,300	6,225	4,488	1,737
Landscape Maintenance	73,140	54,855	55,651	(796)
Landscape Replacement Plants, Shrubs, Trees	6,000	4,500	4,955	(455)
Landscape - Mulch	16,000	12,000	840	11,160
Irrigation Repair	4,000	3,000	1,842	1,158
Total Other Physical Environment	123,165	96,306	82,576	13,730
Contingency				
Miscellaneous Contingency	2,000	1,500	11,196	(9,696)
Total Contingency	2,000	1,500	11,196	(9,696)
Total Expenditures	268,214	208,535	243,386	(34,851)
Total Excess of Revenues Over(Under) Expenditures	0	59,679	31,339	28,341
Total Other Financing Sources(Uses)				
Interfund Transfer (Expense)				
Interfund Transfer	0	0	(306,000)	306,000
Total Other Financing Sources(Uses)	0	0	(306,000)	306,000
Fund Balance, Beginning of Period	0	0	593,612	(593,612)
Total Fund Balance, End of Period	0	59,679	318,951	(259,272)

**Greater Lakes/Sawgrass Bay Community Development District**

## Statement of Revenues and Expenditures

As of 06/30/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 06/30/2023	Year To Date 06/30/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Revenues</b>				
Interest Earnings				
Interest Earnings	0	0	282	(282)
Special Assessments				
Tax Roll	17,000	17,000	17,000	0
Total Revenues	<u>17,000</u>	<u>17,000</u>	<u>17,282</u>	<u>(282)</u>
<b>Expenditures</b>				
Contingency				
Capital Reserve	17,000	12,750	0	12,750
Total Contingency	<u>17,000</u>	<u>12,750</u>	<u>0</u>	<u>12,750</u>
Total Expenditures	<u>17,000</u>	<u>12,750</u>	<u>0</u>	<u>12,750</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>4,250</u>	<u>17,282</u>	<u>(13,032)</u>
<b>Total Other Financing Sources(Uses)</b>				
Interfund Transfer (Revenue)				
Interfund Transfer	0	0	306,000	(306,000)
Total Other Financing Sources(Uses)	<u>0</u>	<u>0</u>	<u>306,000</u>	<u>(306,000)</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>(6,000)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>4,250</u>	<u>329,282</u>	<u>(325,032)</u>

Statement of Revenues and Expenditures

As of 06/30/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 06/30/2023	Year To Date 06/30/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Revenues</b>				
Interest Earnings				
Interest Earnings	0	0	1,295	(1,295)
Special Assessments				
Tax Roll	232,554	232,554	234,104	(1,550)
Total Revenues	<u>232,554</u>	<u>232,554</u>	<u>235,399</u>	<u>(2,845)</u>
<b>Expenditures</b>				
Debt Service				
Interest	79,554	79,554	80,361	(807)
Principal	153,000	153,000	153,000	0
Total Debt Service	<u>232,554</u>	<u>232,554</u>	<u>233,361</u>	<u>(807)</u>
Total Expenditures	<u>232,554</u>	<u>232,554</u>	<u>233,361</u>	<u>(807)</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>0</u>	<u>2,038</u>	<u>(2,038)</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>58,240</u>	<u>(58,240)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>0</u>	<u>60,278</u>	<u>(60,278)</u>

**Greater Lakes/Sawgrass Bay CDD**  
**Investment Summary**  
**June 30, 2023**

<u>Account</u>	<u>Investment</u>	<u>Balance as of</u> <u>June 30, 2023</u>
The Bank of Tampa	Money Market	\$ 3,051
The Bank of Tampa-Operating ICS:		
Coastal States Bank	Money Market	229
First-Citizens Bank & Trust Company	Money Market	33,183
Horizon Bank, SSB	Money Market	119
Western Alliance Bank	Money Market	71
<b>Total General Fund Investments</b>		<b>\$ 36,653</b>
The Bank of Tampa Capital Reserve ICS Program:		
Coastal States Bank	Money Market Account	\$ 8
First-Citizens Bank & Trust Company	Money Market	215,312
Horizon Bank, SSB	Money Market	107,962
<b>Total Reserve Fund Investments</b>		<b>\$ 323,282</b>
US Bank Series 2022 - Revenue	First American Treasury Obligation Fund Class Z	\$ 59,496
<b>Total Debt Service Fund Investments</b>		<b>\$ 59,496</b>

**Greater Lakes/Sawgrass Bay Community Development District**  
**Summary A/P Ledger**  
**From 06/1/2023 to 06/30/2023**

	<b>Fund Name</b>	<b>GL posting date</b>	<b>Vendor name</b>	<b>Document number</b>	<b>Description</b>	<b>Balance Due</b>
<b>285, 2345</b>						
	285 General Fund	06/21/2023	Dewberry Engineers, Inc.	229224	Engineering Services 06/23	1,265.00
	285 General Fund	06/14/2023	Dewberry Engineers, Inc.	2296067	Engineering Services 06/23	642.50
	285 General Fund	06/21/2023	Forest Environmental Solutions, LLC	2721	Install Parking Barriers 06/23	1,550.00
	285 General Fund	03/01/2023	SECO Energy	4000054700	02/23 Au-Electric Services 02/23 topay 285	2,325.48
	285 General Fund	06/01/2023	SSS Down To Earth Opco, LLC	INV159756	Landscape Maintenance 06/23	5,922.50
	285 General Fund	06/09/2023	Sunshine Water Services	3915978435	05/23 Au-Water Services 05/23 topay 285	30.13
	285 General Fund	02/01/2023	Sunshine Water Services	8089510000	12/22 Au-Water Services 12/22 topay 285-B	877.35
	285 General Fund	06/25/2023	Sunshine Water Services	8089510000	06/23 Au-Water Services 06/23 topay 285	1,140.40
<b>Sum for 285, 2345</b>						<b>13,753.36</b>
<b>Sum for 285</b>						<b>13,753.36</b>
<b>Sum Total</b>						<b>13,753.36</b>

**Greater Lakes/Sawgrass Bay Community Development District**  
**Notes to Unaudited Financial Statements**  
**June 30, 2023**

**Balance Sheet**

1. Trust statement activity has been recorded through 06/30/23.
2. See EMMA (Electronic Municipal Market Access) at <https://emma.msrb.org> for Municipal Disclosures and Market Data.
3. For presentation purposes, the Reserves are shown in a separate fund titles Reserve Fund.





Rizzetta & Company

# **Greater Lakes/Sawgrass Bay Community Development District**

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**Financial Statements  
(Unaudited)**

**July 31, 2023**

**Prepared by: Rizzetta & Company, Inc.**

[glsbccd.org](http://glsbccd.org)  
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**Greater Lakes/Sawgrass Bay Community Development District**

Balance Sheet

As of 07/31/2023

(In Whole Numbers)

	General Fund	Reserve Fund	Debt Service Fund	Total Gvmnt Fund	Fixed Assets Group	Long-Term Debt
<b>Assets</b>						
Cash In Bank	272,725	0	0	272,725	0	0
Investments	36,720	323,900	60,504	421,125	0	0
Prepaid Expenses	2,357	0	0	2,357	0	0
Refundable Deposits	70	0	0	70	0	0
Due From Other	0	6,000	0	6,000	0	0
Fixed Assets	0	0	0	0	2,157,691	0
Amount Available in Debt Service	0	0	0	0	0	60,504
Amount To Be Provided Debt Service	0	0	0	0	0	2,770,496
<b>Total Assets</b>	<b>311,872</b>	<b>329,900</b>	<b>60,504</b>	<b>702,277</b>	<b>2,157,691</b>	<b>2,831,000</b>
<b>Liabilities</b>						
Accounts Payable	6,885	0	0	6,885	0	0
Accrued Expenses	2,273	0	0	2,273	0	0
Due To Other	6,000	0	0	6,000	0	0
Revenue Bonds Payable-Long Term	0	0	0	0	0	2,831,000
<b>Total Liabilities</b>	<b>15,158</b>	<b>0</b>	<b>0</b>	<b>15,158</b>	<b>0</b>	<b>2,831,000</b>
<b>Fund Equity &amp; Other Credits</b>						
Beginning Fund Balance	593,612	6,000	58,240	657,852	0	0
Investment In General Fixed Assets	0	0	0	0	2,157,691	0
Net Change in Fund Balance	(296,898)	323,900	2,264	29,266	0	0
<b>Total Fund Equity &amp; Other Credits</b>	<b>296,714</b>	<b>329,900</b>	<b>60,504</b>	<b>687,118</b>	<b>2,157,691</b>	<b>0</b>
<b>Total Liabilities &amp; Fund Equity</b>	<b>311,872</b>	<b>329,900</b>	<b>60,504</b>	<b>702,277</b>	<b>2,157,691</b>	<b>2,831,000</b>

See Notes to Unaudited Financial Statements

**Greater Lakes/Sawgrass Bay Community Development District**

## Statement of Revenues and Expenditures

As of 07/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 07/31/2023	Year To Date 07/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Revenues</b>				
Interest Earnings				
Interest Earnings	0	0	4,672	(4,672)
Special Assessments				
Tax Roll	268,214	268,214	270,119	(1,905)
<b>Total Revenues</b>	<b>268,214</b>	<b>268,214</b>	<b>274,791</b>	<b>(6,577)</b>
<b>Expenditures</b>				
Legislative				
Supervisor Fees	6,000	5,000	3,000	2,000
<b>Total Legislative</b>	<b>6,000</b>	<b>5,000</b>	<b>3,000</b>	<b>2,000</b>
Financial & Administrative				
Administrative Services	4,820	4,017	4,017	0
District Management	14,997	12,497	12,497	0
District Engineer	11,000	9,167	16,780	(7,613)
Disclosure Report	1,000	1,000	0	1,000
Trustees Fees	3,457	2,881	1,684	1,197
Assessment Roll	5,200	5,200	5,200	0
Financial & Revenue Collections	3,856	3,213	3,213	0
Tax Collector/Property Appraiser Fees	200	0	0	0
Accounting Services	14,203	11,836	11,836	0
Auditing Services	3,400	3,400	0	3,400
Arbitrage Rebate Calculation	500	417	0	417
Public Officials Liability Insurance	3,391	3,391	3,038	353
Legal Advertising	5,000	4,167	3,865	302
Bank Fees	0	0	589	(590)
Dues, Licenses & Fees	175	146	200	(54)
Miscellaneous Fees	500	416	3,480	(3,063)
Website Hosting, Maintenance, Backup & Email	3,300	2,980	2,903	77
<b>Total Financial &amp; Administrative</b>	<b>74,999</b>	<b>64,728</b>	<b>69,302</b>	<b>(4,574)</b>
Legal Counsel				
District Counsel	15,000	12,500	6,935	5,564
Litigation / Mediation	4,000	3,333	50,000	(46,666)
<b>Total Legal Counsel</b>	<b>19,000</b>	<b>15,833</b>	<b>56,935</b>	<b>(41,102)</b>
Electric Utility Services				
Utility Services	800	667	627	40
Utility - Street Lights	26,250	21,875	22,478	(603)
<b>Total Electric Utility Services</b>	<b>27,050</b>	<b>22,542</b>	<b>23,105</b>	<b>(563)</b>

See Notes to Unaudited Financial Statements

**Greater Lakes/Sawgrass Bay Community Development District**

## Statement of Revenues and Expenditures

As of 07/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 07/31/2023	Year To Date 07/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
Water-Sewer Combination Services				
Utility Services	16,000	13,333	11,418	1,915
Total Water-Sewer Combination Services	16,000	13,333	11,418	1,915
Other Physical Environment				
General Liability & Property Insurance	15,725	15,725	14,337	1,388
Entry & Walls Maintenance & Repair	8,300	6,917	4,488	2,429
Landscape Maintenance	73,140	60,950	55,651	5,298
Landscape Replacement Plants, Shrubs, Trees	6,000	5,000	13,576	(8,575)
Landscape - Mulch	16,000	13,333	840	12,493
Irrigation Repair	4,000	3,334	1,842	1,492
Total Other Physical Environment	123,165	105,259	90,734	14,524
Contingency				
Entry & Walls Maintenance & Repair	0	0	4,756	(4,756)
Miscellaneous Contingency	2,000	1,666	6,440	(4,773)
Total Contingency	2,000	1,666	11,196	(9,529)
Total Expenditures	268,214	228,361	265,690	(37,329)
Total Excess of Revenues Over(Under) Expenditures	0	39,853	9,101	30,751
Total Other Financing Sources(Uses)				
Interfund Transfer (Expense)				
Interfund Transfer	0	0	(306,000)	306,000
Total Other Financing Sources(Uses)	0	0	(306,000)	306,000
Fund Balance, Beginning of Period	0	0	593,612	(593,612)
Total Fund Balance, End of Period	0	39,853	296,714	(256,861)

**Greater Lakes/Sawgrass Bay Community Development District**

## Statement of Revenues and Expenditures

As of 07/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 07/31/2023	Year To Date 07/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Revenues</b>				
Interest Earnings				
Interest Earnings	0	0	900	(900)
Special Assessments				
Tax Roll	17,000	17,000	17,000	0
Total Revenues	<u>17,000</u>	<u>17,000</u>	<u>17,900</u>	<u>(900)</u>
<b>Expenditures</b>				
Contingency				
Capital Reserve	17,000	14,167	0	14,166
Total Contingency	<u>17,000</u>	<u>14,167</u>	<u>0</u>	<u>14,166</u>
Total Expenditures	<u>17,000</u>	<u>14,167</u>	<u>0</u>	<u>14,166</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>2,833</u>	<u>17,900</u>	<u>(15,067)</u>
<b>Total Other Financing Sources(Uses)</b>				
Interfund Transfer (Revenue)				
Interfund Transfer	0	0	306,000	(306,000)
Total Other Financing Sources(Uses)	<u>0</u>	<u>0</u>	<u>306,000</u>	<u>(306,000)</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>(6,000)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>2,833</u>	<u>329,900</u>	<u>(327,067)</u>

Statement of Revenues and Expenditures

As of 07/31/2023

(In Whole Numbers)

	Year Ending 09/30/2023	Through 07/31/2023	Year To Date 07/31/2023	
	Annual Budget	YTD Budget	YTD Actual	YTD Variance
<b>Revenues</b>				
Interest Earnings				
Interest Earnings	0	0	1,522	(1,522)
Special Assessments				
Tax Roll	232,554	232,554	234,104	(1,550)
Total Revenues	<u>232,554</u>	<u>232,554</u>	<u>235,626</u>	<u>(3,072)</u>
<b>Expenditures</b>				
Debt Service				
Interest	79,554	79,554	80,362	(807)
Principal	153,000	153,000	153,000	0
Total Debt Service	<u>232,554</u>	<u>232,554</u>	<u>233,362</u>	<u>(807)</u>
Total Expenditures	<u>232,554</u>	<u>232,554</u>	<u>233,362</u>	<u>(807)</u>
Total Excess of Revenues Over(Under) Expenditures	<u>0</u>	<u>0</u>	<u>2,264</u>	<u>(2,264)</u>
Fund Balance, Beginning of Period	<u>0</u>	<u>0</u>	<u>58,240</u>	<u>(58,240)</u>
Total Fund Balance, End of Period	<u>0</u>	<u>0</u>	<u>60,504</u>	<u>(60,504)</u>

**Greater Lakes/Sawgrass Bay CDD**  
**Investment Summary**  
**July 31, 2023**

<u>Account</u>	<u>Investment</u>	<u>Balance as of</u> <u>July 31, 2023</u>
The Bank of Tampa	Money Market	\$ 3,054
The Bank of Tampa-Operating ICS:		
First-Citizens Bank & Trust Company	Money Market	33,101
Texas Bank	Money Market	565
<b>Total General Fund Investments</b>		<b>\$ 36,720</b>
The Bank of Tampa Capital Reserve ICS Program:		
First-Citizens Bank & Trust Company	Money Market	\$ 215,680
Horizon Bank, SSB	Money Market	13
Texas Bank	Money Market	108,207
<b>Total Reserve Fund Investments</b>		<b>\$ 323,900</b>
US Bank Series 2022 - Revenue	First American Treasury Obligation Fund Class Z	\$ 60,504
<b>Total Debt Service Fund Investments</b>		<b>\$ 60,504</b>

**Greater Lakes/Sawgrass Bay Community Development District**  
**Summary A/P Ledger**  
**From 07/1/2023 to 07/31/2023**

	Fund Name	GL posting date	Vendor name	Document number	Description	Balance Due
285, 2345	285 General Fund	07/17/2023	Orlando Sentinel Com-munications	076661931000	Account #CU00117767 Legal Advertising 07/23	1,182.10
	285 General Fund	07/12/2023	Orlando Sentinel Com-munications	076298670000	Account #CU00117767 Legal Advertising 07/23	1,390.00
	285 General Fund	03/01/2023	SECO Energy	4000054700 02/23	Au-Electric Services 02/23 topay 285	2,325.48
	285 General Fund	02/01/2023	Sunshine Water Services	8089510000 12/22	Au-Water Services 12/22 topay 285-B	877.35
	285 General Fund	07/24/2023	Sunshine Water Services	8089510000 07/23	Water Services 07/23 Autopay	1,109.60
Sum for 285, 2345						6,884.53
Sum for 285						6,884.53
Sum Total						6,884.53



**Greater Lakes/Sawgrass Bay Community Development District**  
**Notes to Unaudited Financial Statements**  
**July 31, 2023**

**Balance Sheet**

1. Trust statement activity has been recorded through 07/31/23.
2. See EMMA (Electronic Municipal Market Access) at <https://emma.msrb.org> for Municipal Disclosures and Market Data.
3. For presentation purposes, the Reserves are shown in a separate fund titles Reserve Fund.

**TAB 4**

**RESOLUTION 2023-06**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT  
DISTRICT REDESIGNATING THE SECRETARY OF THE DISTRICT,  
AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Greater Lakes/Sawgrass Bay Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Lake County, Florida; and

WHEREAS, the Board of Supervisors (hereinafter the "Board") previously designated Bob Schleifer as Secretary pursuant to Resolution 2023-04; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF  
THE GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT  
DISTRICT:**

Section 1.      Scott Brizendine is appointed Secretary

Section 2.      This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 16<sup>th</sup> DAY OF AUGUST, 2023.**

**ATTEST:**

**GREATER LAKES/SAWGRASS BAY  
COMMUNITY DEVELOPMENT  
DISTRICT**

\_\_\_\_\_  
**ASSISTANT SECRETARY**

\_\_\_\_\_  
**CHAIRMAN/VICE CHAIRMAN**

**TAB 5**



## Customer Service report

Property: \_\_\_\_\_

Date: \_\_\_\_\_

**Areas Mowed / Schedule changes if applicable:**

--

**Areas Detailed / Schedule changes if applicable:**

--

**Irrigation status / Schedule changes if applicable:**

--

**F&P Status / Schedule changes if applicable:**

--

**Other items / Comments:**

--



## Customer Service report

Property: Sawgrass bay

Date: July report

### Areas Mowed / Schedule changes if applicable:

All areas were mowed this month on time with the exception of severe weather reschedules.

### Areas Detailed / Schedule changes if applicable:

All areas were detailed according to the detail rotation, including crape myrtle suckers which are also on a rotation schedule.

### Irrigation status / Schedule changes if applicable:

No known irrigation issues at this time. Will recheck upn installation of new annuals.

### F&P Status / Schedule changes if applicable:

Nothing to report at this time.

### Other items / Comments:

The has been an abundance of weed pressure due to excessive rain and high temperatures. Areas have been sprayed and will continue to treat as needed, This needs consistant monitoring for the remainder of the summer season.



# DOWN TO EARTH

LANDSCAPE & IRRIGATION

Job Name: Saw grass  
 Report Type: Inspection  
 Controller Name: main Entrance  
 Date: 4-25-2023

NW0

Page #: \_\_\_\_\_ of \_\_\_\_\_

	Start Times:	Seasonal Adjust:	Run Days:
Program A	6:30	100 %	MTWTFSS
Program B	10:30	100 %	MTWTFSS
Program C		%	MTWTFSS
Program D		%	MTWTFSS

Checked Weather Sensor:	
YES	NO
Weather Sensor:	
Working	Not Working

Controller Make & Model:

Controller Status:

POC info:

Pump Status & Type:

<u>Hunter - node - Batt timer</u>			
WORKING		NOT WORKING	
Potable Water	Reclaim Water	Well Water	Lake Water
PRESSURIZED	PUMP START	CENTRIFUGAL	SUBMERSIBLE

## Information:

Zone Number	1																		
Spray, Rotor, MP, Drip, or Bubbler	3																		
Run Time [Program: A]	30																		
Run Time [Program: B]	30																		
Battery Pack/Doubler/Add-a-Zone																			
Zone Faults or Alarms																			

## Contract/Maintenance [No Charge]:

Checked Filters/Cleaned																			
Maintenance Repairs																			
Clogged Nozzles																			
Head Straightened/Adjusted																			

## Billable Repairs or Upgrades:

Head Broken - 6" spray																			
Head Broken - 12" spray																			
Head Broken - 6" rotor																			
Head Broken - 12" rotor																			
Broken Riser																			
Upgrade 4" to 6" Pop Up																			
Upgrade 6" to 12" Pop Up																			
Nozzle - MPR																			
Nozzle - MP rotator																			
Severe Line Clog																			
Lateral Line Break																			
Relocation																			
Head Raised or Lowered-Turf																			
Head Raised or Lowered-Shrub																			
Damaged Valve Box																			
Valve - Inoperative/Sticking																			
Additional Labor/Troubleshoot																			
Other-See Comments																			

Additional Comments: Annuals Zones Retimed for new Plants  
Installed to main entrance

Technician Name: Joe DL

Signature

If you contact the Account Manager? YES / NO

What time?





# DOWN TO EARTH

LANDSCAPE & IRRIGATION

Job Name: Saw grass

Report Type: Inspection

Controller Name: blud Controller

Date: 4-25-2023

Page #: \_\_\_\_\_ of \_\_\_\_\_

Program	Start Times:	Seasonal Adjust:	Run Days:
Program A	12:00 am	100 %	(M) T W T (F) S S
Program B		%	M T W T F S S
Program C		%	M T W T F S S
Program D		%	M T W T F S S

Checked Weather Sensor:	
YES	NO
Weather Sensor:	
Working	Not Working

Controller Make & Model:

Hunter - ACC - 2 WIRE

Controller Status:

WORKING ☒

NOT WORKING

POC info:

Potable Water

Reclaim Water ☒

Well Water

Lake Water

Pump Status & Type:

PRESSURIZED ☒

PUMP START

CENTRIFUGAL

SUBMERSIBLE

## Information:

Zone Number	1	2	3	4															
Spray, Rotor, MP, Drip, or Bubbler	B	B	B	B															
Run Time [Program: <u>A</u> ]	30	30	30	30															
Run Time [Program: ]																			
Battery Pack/Doubler/Add-a-Zone																			
Zone Faults or Alarms																			

## Contract/Maintenance [No Charge]:

Checked Filters/Cleaned																			
Maintenance Repairs																			
Clogged Nozzles																			
Head Straightened/Adjusted																			

## Billable Repairs or Upgrades:

Head Broken - 6" spray																			
Head Broken - 12" spray																			
Head Broken - 6" rotor																			
Head Broken - 12" rotor																			
Broken Riser																			
Upgrade 4" to 6" Pop Up																			
Upgrade 6" to 12" Pop Up																			
Nozzle - MPR																			
Nozzle - MP rotator																			
Every Line Clog																			
Lateral Line Break			1																
Location																			
Head Raised or Lowered-Turf																			
Head Raised or Lowered-Shrub																			
Damaged Valve Box																			
Valve - Inoperative/Sticking																			
Additional Labor/Troubleshoot																			
Other-See Comments																			

## Additional Comments:

Technician Name: Jose Olmeda

Signature

Jose Olmeda

Do you contact the Account Manager? YES / NO

What time?





**DOWN TO EARTH**

LANDSCAPE & IRRIGATION  
A Subcontractor Service Company

Job Name:

Sawgrass Bay

Report Type:

Controller Name:

Entrace

Date:

6-16-23

Page #:

of

	Start Times:	Seasonal Adjust:	Run Days:
Program A	<u>12am</u>	%	M <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> T <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/>
Program B		%	M T W T F S S
Program C		%	M T W T F S S
Program D		%	M T W T F S S

Checked Weather Sensor:

YES NO

Weather Sensor:

Working Not Working

Controller Make & Model:

Batt

Controller Status:

WORKING

NOT WORKING

POC info:

Potable Water ☒

Reclaim Water ☒

Well Water

Lake Water

Pump Status & Type:

PRESSURIZED

PUMP START

CENTRIFUGAL

SUBMERSIBLE

### Information:

Zone Number	<u>1</u>																		
Spray, Rotor, MP, Drip, or Bubbler	<u>S</u>																		
Run Time [Program: <u>A</u> ]	<u>30</u>																		
Run Time [Program: ]																			
Battery Pack/Doubler/Add-a-Zone																			
Zone Faults or Alarms																			

### Contract/Maintenance [No Charge]:

Checked Filters/Cleaned																			
Maintenance Repairs																			
Clogged Nozzles																			
Head Straightened/Adjusted	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

### Billable Repairs or Upgrades:

Head Broken - 6" spray																			
Head Broken - 12" spray																			
Head Broken - 6" rotor																			
Head Broken - 12" rotor																			
Broken Riser																			
Upgrade 4" to 6" Pop Up																			
Upgrade 6" to 12" Pop Up																			
Nozzle - MPR																			
Nozzle - MP rotator																			
Severe Line Clog																			
Lateral Line Break																			
Relocation																			
Head Raised or Lowered-Turf																			
Head Raised or Lowered-Shrub																			
Damaged Valve Box																			
Valve - Inoperative/Sticking																			
Additional Labor/Troubleshoot																			
Other-See Comments																			

Additional Comments:

Technician Name: Faron Siman

Signature [Signature]

Did you contact the Account Manager? YES / NO

What time? \_\_\_\_\_

Did you leave a VOICEMAIL / TEXT / EMAIL? YES / NO

**TAB 6**



**Down to Earth  
Landscape & Irrigation**  
2701 Maitland Center Pkwy.  
Suite 200  
Maitland, Florida 32751  
(321) 263-2700

**Estimate: #58539**

**Customer Address**

Rizzetta & Company  
Jenny Santiago  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614-8390  
jsantiago@rizzetta.com

**Billing Address**

Accounts Payable  
Rizzetta & Company  
3434 Colwell Avenue, Suite 200  
Tampa, FL 33614-8390

**Physical Job Address**

Greater Lakes Sawgrass Bay CDD  
16527 Centipede Street  
Clearmont, FL 34714

**Job**

Continue installing Bahia along  
white fence

**Estimated Job Start Date**

August 15, 2023

**Proposed By**

Carlos Abonza

**Due Date**

**Estimate Details**

Description of Services & Materials	Unit	Quantity	Rate	Amount
<b>Tree/Plant Installation</b>				
Bahia Sod	Square Foot	1000	\$0.70	\$700.00
			<b>Subtotal</b>	<b>\$700.00</b>
			<b>Job Total</b>	<b>\$700.00</b>

Continue installing Bahia along white fence

Proposed By:

Agreed & Accepted By:

**Carlos Abonza**

**07/17/2023**

Down to Earth  
Landscape & Irrigation

Date

Rizzetta & Company

Date

Estimates require a 50% deposit to order and schedule any approved work. The remaining invoice balance is due upon receipt. Pricing on this proposal is good for 30 days from the date created. Any loss or damage from theft, tampering, vandalism, drainage, soil conditions, salt, frost, wildlife, pests, disease, lack of proper maintenance, or acts of God are excluded from this warranty. Additionally, anything underground that cannot be marked by "No Cuts", if damaged, is not covered in the above proposal. Unless specifically quoted, this job only includes an irrigation check. If irrigation services are required, an additional bid will be submitted. If the additional bid is not accepted, DTE is not responsible for loss of materials installed. This proposal is subject to our Terms & Conditions at <https://dtelandscape.com/terms-and-conditions/>.

**TAB 7**



**Down to Earth  
Landscape & Irrigation**  
2701 Maitland Center Pkwy.  
Suite 200  
Maitland, Florida 32751  
(321) 263-2700

**Estimate: #58546**

**Customer Address**

Rizzetta & Company  
Jenny Santiago  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614-8390  
jsantiago@rizzetta.com

**Billing Address**

Accounts Payable  
Rizzetta & Company  
3434 Colwell Avenue, Suite 200  
Tampa, FL 33614-8390

**Physical Job Address**

Greater Lakes Sawgrass Bay CDD  
16527 Centipede Street  
Clearmont, FL 34714

**Job**

Annual Flowers Install In House  
July 23 (E)

**Estimated Job Start Date**

August 1, 2023

**Proposed By**

Alexander D Congleton

**Due Date**

<u>Estimate Details</u>				
Description of Services & Materials	Unit	Quantity	Rate	Amount
<b>Annual Installation</b>				
Site Prep, Removal, & Disposal	Hours	1	\$65.00	\$65.00
4" / 4.5" Annual Installed (E)	4"	400	\$2.45	\$980.00
			<b>Subtotal</b>	<b>\$1,045.00</b>
			<b>Job Total</b>	<b>\$1,045.00</b>

This proposal is to replace the annuals at the front entrance.

Down to earth will provide all material, labor and equipment to complete the scope of work.

Proposed By:

Agreed & Accepted By:

**Alexander D Congleton**

07/20/2023

Down to Earth  
Landscape & Irrigation

Date

\_\_\_\_\_  
Rizzetta & Company

\_\_\_\_\_  
Date



# Coleus

## Alabama

Sun tolerant, customer favorite! Red leaves with new growth emerging like a golden flare. Bright light accelerates the colors.

Location: Full Sun/Part Shade

Height: 16-24"

Width: 14-16"

Season: April - October



Alabama

## Defiance

Bright red center on pointed leaves with chartreuse yellow edge.

Location: Full Sun/Part Shade

Height: 16-24"

Width: 14-16"

Season: April - October



Defiance

## Gold Lace

Scalloped, golden-yellow leaves are rimmed and veined with thin lines of red that become more pronounced in good light.

Location: Full Sun/Part Shade

Height: 16-24"

Width: 14-16"

Season: April - October



Gold Lace

## Oxblood

Velvety leaves of deep maroon with a very fine yellow edge. Subtle and elegant coloration on a sturdy, compact, well balanced plant.

Location: Full Sun/Part Shade

Height: 16-24"

Width: 14-16"

Season: April - October



Oxblood





**Down to Earth  
Landscape & Irrigation**  
2701 Maitland Center Pkwy.  
Suite 200  
Maitland, Florida 32751  
(321) 263-2700

**Estimate: #55270**

**Customer Address**

Rizzetta & Company  
Jenny Santiago  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614-8390  
jsantiago@rizzetta.com

**Billing Address**

Accounts Payable  
Rizzetta & Company  
3434 Colwell Avenue, Suite 200  
Tampa, FL 33614-8390

**Physical Job Address**

Greater Lakes Sawgrass Bay CDD  
16527 Centipede Street  
Clearmont, FL 34714

**Job**

Dead Palm Replacement

**Estimated Job Start Date**

June 21, 2023

**Proposed By**

Alexander D Congleton

**Due Date**

**Estimate Details**

Description of Services & Materials	Unit	Quantity	Rate	Amount
<b>Tree/Plant Installation</b>				
Palm Sabal "Hurricane Cut"	8' CT	2	\$469.37	\$938.74
			<b>Subtotal</b>	<b>\$938.74</b>
			<b>Job Total</b>	<b>\$938.74</b>

**Any loss or damage from theft, tampering, vandalism, drainage, soil conditions, salt, frost, wildlife, pests, disease, lack of proper maintenance, or acts of God are excluded from this warranty.** This proposal is to replace 2 dead palms near the front entrance.

Proposed By:

Agreed & Accepted By:

**Alexander D Congleton**

05/25/2023

Down to Earth  
Landscape & Irrigation

Date

\_\_\_\_\_  
Rizzetta & Company

\_\_\_\_\_  
Date



Estimate: #54936

Rizzetta & Company  
Jenny Santiago  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614-8390  
jsantiago@rizzetta.com

Accounts Payable  
Rizzetta & Company  
3434 Colwell Avenue, Suite 200  
Tampa, FL 33614-8390

Greater Lakes Sawgrass Bay CDD  
16527 Centipede Street  
Clearmont, FL 34714

**Job**  
palm trimming

**Estimated Job Start Date**  
July 13, 2023

**Proposed By**  
Alexander D Congleton

**Due Date**

Estimate Details				
Description of Services & Materials	Unit	Quantity	Rate	Amount
Tree/Plant Installation				
Trimming of 165 palms & Removal of 2 dead palms	Each	1	\$8,406.00	\$8,406.00
			Subtotal	\$8,406.00
			Job Total	\$8,406.00

**Down to Earth will provide all materials, labor and equipment needed to complete this scope of work.** This proposal is to trim 165 non-specialty palms, and the removal of 2 dead palms.

Proposed By:

Agreed & Accepted By:

**Alexander D Congleton**

05/23/2023

## Down to Earth Landscape & Irrigation

Date \_\_\_\_\_

Rizzetta &amp; Company

Date \_\_\_\_\_

We hereby propose to provide all labor, materials and equipment necessary to complete the following work as per plans and specifications, including the installation of the above. for all other Terms & Conditions please visit <https://dtlandscape.com/terms-and-conditions/>.



**TAB 8**

# ESTIMATE

Dehlinger Construction, LLC.  
157 E Lake Brantley Dr  
Longwood, FL 32779  
(407) 636-9322

**Sales Representative**  
Charles Dehlinger  
charles@dehlinger.com



**Greater Lakes/Sawgrass Bay CDD**  
**Job #21-1694 - Wall Repair - Greater Lakes CDD**  
**16117 Yellow Eyed Drive**  
**Clermont, FL 34714**

Estimate #

3271

Date

8/4/2023

Description

Amount

Description	Amount
<p>***Due to the fluctuating materials costs and labor increases, the prices within this proposal are subject to change after 30 days of the listed proposal date. After which the proposal will need to be re-quoted before the any work can commence***</p> <p><b>SCOPE OF WORK:</b></p> <p>16027 Yelloweyed Drive area:</p> <p>- Demo And Repair Walls and Columns:</p> <p>Sections included in this proposal: 64,65,66,68,73,39,32,21,24,11,12,3</p> <p>Mobilization schedule as follows:</p> <p>1st - 3, 12, 11 2nd - 21, 24, 32 3rd - 39 4th - 73, 68, 67, 66, 65, 64</p> <p>- Clean, stack and reuse as many brick as possible (if not able to reuse bricks due to being broken, similar color and size bricks will be used)</p> <p>- All footers to be inspected - if repairs are needed, a CO will be executed for the change of scope.**</p> <p>- Removal of all construction debris</p> <p>***Although Dehlinger will take precautionary steps to prevent damages at &amp; around the work areas. Dehlinger is not responsible for any damages, or repairs to the existing irrigation located at &amp; around the above listed locations***</p> <p>***Although Dehlinger will take precautionary steps to prevent damages to any underground utilities, Dehlinger is NOT responsible for any repairs to ANYTHING located under, at &amp; around the work areas***</p> <p>***Dehlinger will use cones &amp; caution tape while working on these areas***</p> <p>***Dehlinger requires the use of on site water &amp; this is to be made accessible by the HOA/Homeowner***</p> <p>***Dehlinger will require the use of a designated work area &amp; dumpster storage located as close as possible to the work site***</p> <p>Inclusions:</p> <ul style="list-style-type: none"> <li>- Labor and materials to complete the above listed scope of work</li> </ul> <p>Excluded:</p> <ul style="list-style-type: none"> <li>- Irrigation repairs</li> <li>- Sod installation</li> <li>- Tree work</li> <li>- Stump grinding</li> <li>- Complex footer repairs</li> <li>- Permits and fees</li> <li>- Steel of any kind</li> <li>- Epoxy</li> <li>- Electrical</li> <li>- Plumbing</li> <li>- Engineering</li> <li>- Compaction and or testing</li> <li>- Concrete (outside of the scope)</li> <li>- Nights and weekend work hours</li> </ul> <p><b>Payment Schedule:</b></p> <ul style="list-style-type: none"> <li>- 50% Mobilization deposit collected to order materials and mobilize labor.</li> <li>- Balance due at completion</li> </ul>	<p>\$108,500.00</p>

<b>Sub Total</b>	\$108,500.00
------------------	--------------

**When Paying by Cash or Check**

<b>Total</b>	\$108,500.00
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**When Paying by Credit/Debit Card**

<b>Convenience Fee</b>	\$3,146.79
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<b>Balance Due*</b>	\$111,646.79
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**S P E C I A L   I N S T R U C T I O N S**

## TERMS & CONDITIONS

### I. GENERAL CONDITIONS to this Contract, are as follows:

1. **Construction Schedule:**
  - a. **Commencement:** Contractor shall commence construction within ten days of issuance of all documents required for the performance of the Scope of Work ("Commencement").
  - b. **Completion:** Contractor shall make a good-faith effort to complete the Scope of Work within 45 days of Commencement ("Construction Period"); however, Owner accepts deviation from the Construction Period as a risk of the construction process.
  - c. **Occupancy:** Owner shall not direct work to be performed or place personal property in the work area until the Project is complete.
2. **Standards of Performance / Patching & Matching:**
  - a. **Standard of Performance:** Contractor will professionally perform the Scope of Work, according to standard trade practice, and in compliance with the FL Building Code.
  - b. **Nonmaterial Adjustments:** Owner (i) understands that it is often necessary to make nonmaterial adjustments to the layout, structure, and dimensions of the Scope of Work, which do not substantially affect the value or appearance of the Project, and (ii) accepts Contractor's prompt and reasonable notice of occurrence of the same - as a risk of the construction process.
  - c. **Textures & Finishes:** Certain products, finishes, or textures may slightly differ from samples or photographs; whereas, Owner accepts such variation as a risk of the construction process.
  - d. **Patching & Matching:** Contractor will use its best efforts to match existing surfaces, textures, and finishes; however, Owner accepts (minor) variations of the same as a risk of the construction process.
  - e. **Non-specified Materials:** Any detail, item, product, finish, or location of such, not specified on the Plans/Specs, will be left up to the discretion of the Contractor. Non-specified materials shall be of builder's grade and quality.
3. **Change Orders:** Should Owner, design professional, Project Exclusion, Assumption, unforeseen condition, code, or public agency mandate any modification of, or addition to the Scope of Work, such determination to be construed at the sole discretion of Contractor, all costs to perform the additional work shall be added to the Contract Sum as a change order ("Change Order"). Change Orders shall be reduced to writing; whereas, Contractor reserves the right to withhold further performance of the Scope of Work until each/all Change Orders are executed.  
**\*While Contractor shall exercise due diligence to identify all conditions affecting the Scope of Work before Contract execution, certain unknown/unforeseen circumstances are inherent to construction; whereas, Owner accepts such risks of the construction process.\***
4. **Owner's Obligations:**
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  - a. **Insurance:** Contractor and its vendors shall maintain general liability insurance, comply with the workers' compensation laws of this state, and furnish evidence thereof upon request.
  - b. **Waivers:** Contractor shall provide conditional lien waivers in exchange for payment disbursements and a Contractor's final payment affidavit upon request.
6. **Safety / Owner's Access to Jobsite:**
  - a. To comply with OSHA safety regulations, Owner and its agents agree to (i) coordinate all work area visits through the Contractor, and (ii) wear personal protective equipment as required by the Contractor.
  - b. To maintain Project hierarchy, management, and certain confidentiality, Owner agrees to direct all communications to Contractor's designated representative only and shall refrain from communicating to Contractor's employees, project vendors, building inspectors, and other job site personnel.
7. **Remedies:**
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  - c. **Jury Waiver:** Any dispute arising out of this Contract shall be settled by civil bench trial in the county of Contract execution; whereas, all parties waive the right to trial by jury.
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8. **Warranty / Disclaimers:**
  - a. **Warranty:**
    - i. **Workmanship:** Contractor shall provide a 2-year warranty against defective workmanship (commencing at the date of Completion).
    - ii. **Materials & Equipment:** Contractor neither provides nor makes warranty for materials, equipment, or furnishings; whereas, any and all manufacturer's warranties for the same shall be provided to the Owner.
  - b. **EXCLUSION OF IMPLIED WARRANTIES: ALL IMPLIED WARRANTIES CONCERNING THE COMPLETION OF THE SCOPE OF WORK HEREUNDER, ARE HEREBY DISCLAIMED, TO THE EXTENT PERMITTED BY LAW, INCLUDING, BUT NOT LIMITED TO, HABITABILITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, WHETHER IMPLIED OR ARISING BY OPERATION OF LAW, COURSE OF DEALING, CUSTOM, AND PRACTICE, OR OTHERWISE. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.**
  - c. **Owner's Maintenance:** Contractor will deliver a Project professionally performed in accordance with standard trade practice; however, Owner's maintenance obligations to condition or dehumidify the living space, clean & maintain caulked/painted surfaces, establish equipment and landscape service contracts, and the like begins at Project completion. The Contractor has no liability for mold and other damages resulting from improper maintenance.
9. **Force Majeure:** The Contractor shall not be responsible for any delays or damage caused by the Owner or Owner's agent, acts of God, earth settlement, or other causes beyond the reasonable control of the Contractor.
10. **Miscellaneous:**
  - a. **Severability:** If any term or provision of this Contract is illegal, invalid or unenforceable for any reason whatsoever, such term shall be revised by the minimum amount to render such term or provision to be legal, valid and enforceable. If no such revision is possible, then such term or provision shall be deemed stricken, and shall not affect the validity of the remainder of the Contract.
  - b. **Amendment:** Handwritten changes to this Contract that are mutually agreed to by as evidenced by dated signatures by Owner and Contractor shall control.
  - c. **Survival / Assignment:** This Contract is binding on both parties and shall inure to the benefit of their respective heirs, representatives, successors, and permitted assigns. This Contract shall not be assigned without the written consent of both parties.
  - d. **Notices/Delivery:** Any written notice required or contemplated under this Contract may be delivered via hand service, U.S. Mail - Return Receipt Requested, a commercial courier with proof of delivery, or electronic service (text / email) effective upon recipient's confirmation of delivery ("Delivery"). Delivery by or electronic service (text / email) is deemed confirmed when provided to the recipient's known address for receiving email or text.

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PAYMENT, UP TO A LIMITED AMOUNT, MAY BE AVAILABLE FROM THE HOMEOWNERS' CONSTRUCTION RECOVERY FUND IF YOU LOSE MONEY ON A PROJECT PERFORMED UNDER CONTRACT, WHERE THE LOSS RESULTS FROM SPECIFIC VIOLATIONS OF FLORIDA LAW BY A LICENSED CONTRACTOR. FOR INFORMATION ABOUT THE RECOVERY FUND AND FILING A CLAIM, CONTACT THE FLORIDA CONSTRUCTION INDUSTRY AND LICENSING BOARD AT THE TELEPHONE NUMBER AND ADDRESS: 2601 BLAIR STONE ROAD, TALLAHASSEE, FLORIDA - 32399-1027 - TELEPHONE: 850-487-1395 - WEBSITE: [WWW.MYFLORIDALICENSE.COM](http://WWW.MYFLORIDALICENSE.COM)

ACCORDING TO FLORIDA'S CONSTRUCTION LIEN LAW (SECTIONS 713.001-713.37, FLORIDA STATUTES), THOSE WHO WORK ON YOUR PROPERTY OR PROVIDE MATERIALS AND SERVICES AND ARE NOT PAID IN FULL HAVE A RIGHT TO ENFORCE THEIR CLAIM FOR PAYMENT AGAINST YOUR PROPERTY. THIS CLAIM IS KNOWN AS A CONSTRUCTION LIEN. IF YOUR CONTRACTOR OR A SUBCONTRACTOR FAILS TO PAY SUBCONTRACTORS, SUB-SUBCONTRACTORS, OR MATERIAL SUPPLIERS, THOSE PEOPLE WHO ARE OWED MONEY MAY LOOK TO YOUR PROPERTY FOR PAYMENT, EVEN IF YOU HAVE ALREADY PAID YOUR CONTRACTOR IN FULL. IF YOU FAIL TO PAY YOUR CONTRACTOR, YOUR CONTRACTOR MAY ALSO HAVE A LIEN ON YOUR PROPERTY. THIS MEANS IF A LIEN IS FILED YOUR PROPERTY COULD BE SOLD AGAINST YOUR WILL TO PAY FOR LABOR, MATERIALS, OR OTHER SERVICES THAT YOUR CONTRACTOR OR A SUBCONTRACTOR MAY HAVE FAILED TO PAY. TO PROTECT YOURSELF, YOU SHOULD STIPULATE IN THIS CONTRACT THAT BEFORE ANY PAYMENT IS MADE, YOUR CONTRACTOR IS REQUIRED TO PROVIDE YOU WITH A WRITTEN RELEASE OF LIEN FROM ANY PERSON OR COMPANY THAT HAS PROVIDED TO YOU A "NOTICE TO OWNER." FLORIDA'S CONSTRUCTION LIEN LAW IS COMPLEX, AND IT IS RECOMMENDED THAT YOU CONSULT AN ATTORNEY.

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Thank you for your business!  
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Dehlinger is a licensed General, Residential, & Roofing Contractor  
#CGC1508013 | #CRC1331934 | #CCC1332558 | #CCC1331442



# ESTIMATE

Dehlinger Construction, LLC.  
157 E Lake Brantley Dr  
Longwood, FL 32779  
(407) 636-9322

**Sales Representative**  
Charles Dehlinger  
charles@dehlinger.com



**Greater Lakes/Sawgrass Bay CDD**  
**Job #21-1694 - Wall Repair - Greater Lakes CDD**  
**16117 Yellow Eyed Drive**  
**Clermont, FL 34714**

Estimate #	3271
Date	8/4/2023

Description	Amount
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Description	Amount
<p>***Due to the fluctuating materials costs and labor increases, the prices within this proposal are subject to change after 30 days of the listed proposal date. After which the proposal will need to be re-quoted before the any work can commence***</p> <p><b>SCOPE OF WORK:</b></p> <p>16027 Yelloweyed Drive area:</p> <p>- Demo And Repair Walls and Columns:</p> <p>Sections included in this proposal: 64,65,66,68,73,39,32,21,24,11,12,3</p> <p>Mobilization schedule as follows:</p> <p>1st - 3, 12, 11 2nd - 21, 24, 32 3rd - 39 4th - 73, 68, 67, 66, 65, 64</p> <p>- Clean, stack and reuse as many brick as possible (if not able to reuse bricks due to being broken, similar color and size bricks will be used)</p> <p>- All footers to be inspected - if repairs are needed, a CO will be executed for the change of scope.**</p> <p>- Removal of all construction debris</p> <p>***Although Dehlinger will take precautionary steps to prevent damages at &amp; around the work areas. Dehlinger is not responsible for any damages, or repairs to the existing irrigation located at &amp; around the above listed locations***</p> <p>***Although Dehlinger will take precautionary steps to prevent damages to any underground utilities, Dehlinger is NOT responsible for any repairs to ANYTHING located under, at &amp; around the work areas***</p> <p>***Dehlinger will use cones &amp; caution tape while working on these areas***</p> <p>***Dehlinger requires the use of on site water &amp; this is to be made accessible by the HOA/Homeowner***</p> <p>***Dehlinger will require the use of a designated work area &amp; dumpster storage located as close as possible to the work site***</p> <p>Inclusions:</p> <ul style="list-style-type: none"> <li>- Labor and materials to complete the above listed scope of work</li> </ul> <p>Excluded:</p> <ul style="list-style-type: none"> <li>- Irrigation repairs</li> <li>- Sod installation</li> <li>- Tree work</li> <li>- Stump grinding</li> <li>- Complex footer repairs</li> <li>- Permits and fees</li> <li>- Steel of any kind</li> <li>- Epoxy</li> <li>- Electrical</li> <li>- Plumbing</li> <li>- Engineering</li> <li>- Compaction and or testing</li> <li>- Concrete (outside of the scope)</li> <li>- Nights and weekend work hours</li> </ul> <p><b>Payment Schedule:</b></p> <ul style="list-style-type: none"> <li>- 50% Mobilization deposit collected to order materials and mobilize labor.</li> <li>- Balance due at completion</li> </ul>	<p>\$108,500.00</p>



<b>Sub Total</b>	\$108,500.00
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<b>Total</b>	\$108,500.00
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**SPECIAL INSTRUCTIONS**

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Dehlinger is a licensed General, Residential, & Roofing Contractor  
#CGC1508013 | #CRC1331934 | #CCC1332558 | #CCC1331442



**TAB 9**

## RESOLUTION 2023-07

### THE ANNUAL APPROPRIATION RESOLUTION OF THE GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the District Manager has, prior to the \_\_\_\_\_ day in \_\_\_\_\_ 2023, submitted to the Board of Supervisors ("**Board**") of the Greater Lakes/Sawgrass Bay Community Development District ("**District**") proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("**Fiscal Year 2023/2024**") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

**WHEREAS**, the Board set \_\_\_\_\_ as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

**WHEREAS**, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT:

#### SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit “A,”** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2) (a), *Florida Statutes* (“**Adopted Budget**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Greater Lakes/Sawgrass Bay Community Development District for the Fiscal Year Ending September 30, 2022.”
- d. The Adopted Budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

## SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2023/2024, the sum of \$\_\_\_\_\_ to be raised by the levy of assessments and otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District, exclusive of collection costs, during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
TOTAL RESERVE FUND	\$ _____
DEBT SERVICE FUND - SERIES 2022	\$ _____
<b>TOTAL ALL FUNDS</b>	<b>\$ _____</b>

## SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2023/2024 or within 60 days following the end of the Fiscal Year 2023/2024 may amend its Adopted Budget for that fiscal year as follows:

- e. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- f. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- g. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

- h. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 16<sup>th</sup> DAY OF AUGUST, 2023.**

ATTEST:

GREATER LAKES/SAWGRASS BAY  
COMMUNITY DEVELOPMENT  
DISTRICT

\_\_\_\_\_  
Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

**Exhibit A:** Adopted Budgets for Fiscal Year 2023/2024

## EXHIBIT A





Rizzetta & Company

# Greater Lakes Sawgrass Bay Community Development District

[www.glsbcdd.org](http://www.glsbcdd.org)

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**Approved Proposed  
Budget for Fiscal  
Year 2023-2024**

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**Approved Proposed Budget  
GREATER LAKES / SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT  
General Fund  
Fiscal Year 2023/2024**

1

	Chart of Accounts Classification	Actual YTD through 06/30/23	Projected Annual Totals 2022/2023	Annual Budget for 2022/2023	Projected Budget variance for 2022/2023	Budget for 2023/2024	Budget Increase (Decrease) vs 06/30/23	Comments
1								
2	<b>REVENUES</b>							
3								
4	<b>Special Assessments</b>							
5	Tax Roll*	\$ 270,120	\$ 270,120	\$ 268,214	\$ 1,906	\$ 310,057	\$ 41,843	Tax roll Allocations to be determined and adjusted upon final certification of county rolls
6					\$ -			
7	<b>TOTAL REVENUES</b>	<b>\$ 270,120</b>	<b>\$ 270,120</b>	<b>\$ 268,214</b>	<b>\$ 1,906</b>	<b>\$ 310,057</b>	<b>\$ 41,843</b>	
8								
9	<b>EXPENDITURES - ADMINISTRATIVE</b>							
10								
11	<b>Legislative</b>							
12	Supervisor Fees	\$ 3,000	\$ 5,000	\$ 6,000	\$ 1,000	\$ 6,000	\$ -	Based on 6 meetings.
13	<b>Financial &amp; Administrative</b>							
14	Administrative Services	\$ 3,615	\$ 4,820	\$ 4,820	\$ -	\$ 5,061	\$ 241	
15	District Management	\$ 11,248	\$ 14,997	\$ 14,997	\$ -	\$ 15,747	\$ 750	
16	District Engineer	\$ 16,780	\$ 20,000	\$ 11,000	\$ (9,000)	\$ 11,000	\$ -	FY 22/23 reflects wall study.
17	Disclosure Report	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	
18	Trustees Fees	\$ -	\$ 3,457	\$ 3,457	\$ -	\$ 3,457	\$ -	
19	Assessment Roll	\$ 5,200	\$ 5,200	\$ 5,200	\$ -	\$ 5,460	\$ 260	
20	Financial & Revenue Collections	\$ 2,892	\$ 3,856	\$ 3,856	\$ -	\$ 4,049	\$ 193	
21	Tax Collector /Property Appraiser Fees	\$ -	\$ 200	\$ 200	\$ -	\$ 200	\$ -	
22	Accounting Services	\$ 10,652	\$ 14,203	\$ 14,203	\$ -	\$ 14,913	\$ 710	
23	Auditing Services	\$ -	\$ 3,170	\$ 3,400	\$ 230	\$ 3,275	\$ (125)	Reflects Berger, Toombs, Elam, Gaines & Frank agreement.
24	Arbitrage Rebate Calculation	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ -	
25	Public Officials Liability Insurance	\$ 3,038	\$ 3,038	\$ 3,391	\$ 353	\$ 3,342	\$ (49)	Reflects EGIS estimate.
26	Workers Comp Insurance	\$ -	\$ -	\$ -	\$ -	\$ 850	\$ 850	FY 23/24 new line item. Reflects EGIS estimate.
27	Legal Advertising	\$ 1,293	\$ 3,500	\$ 5,000	\$ 1,500	\$ 3,500	\$ (1,500)	
28	Bank Fees	\$ 535	\$ -	\$ -	\$ -	\$ 750	\$ 750	Reflects Hancock Whitney Analysis Service Charges.
29	Dues, Licenses & Fees	\$ 200	\$ 200	\$ 175	\$ (25)	\$ 175	\$ -	Reflects the Department of Economic annual fee.
30	Miscellaneous Fees	\$ 2,029	\$ 2,871	\$ 500	\$ (2,371)	\$ 1,804	\$ 1,304	FY 22/23 reflects backflow Notice mailing, meeting room fees & potential mailed Notice.
31	Website Hosting, Maintenance, Backup	\$ 2,728	\$ 3,638	\$ 3,300	\$ (338)	\$ 3,938	\$ 638	Reflects Campus Suites and Rizzetta's agreements.
32	<b>Legal Counsel</b>							
33	District Counsel	\$ 5,579	\$ 10,000	\$ 15,000	\$ 5,000	\$ 18,000	\$ 3,000	FY 23/24 reflects Green Mader LLP estimate.
34	<b>Special Legal Services</b>							
35	Litigation Services	\$ 50,000	\$ 50,000	\$ 4,000	\$ (46,000)	\$ 10,000	\$ 6,000	
36								
37	<b>Administrative Subtotal</b>	<b>\$ 118,789</b>	<b>\$ 149,650</b>	<b>\$ 99,999</b>	<b>\$ (49,651)</b>	<b>\$ 113,021</b>	<b>\$ 13,022</b>	
38								
39	<b>EXPENDITURES - FIELD OPERATIONS</b>							
40								
41	<b>Electric Utility Services</b>							
42	Utility Services	\$ 553	\$ 737	\$ 800	\$ 63	\$ 800	\$ -	
43	Street Lights	\$ 20,394	\$ 27,192	\$ 26,250	\$ (942)	\$ 37,850	\$ 11,600	
44	<b>Water-Sewer Combination Services</b>							
45	Utility Services	\$ 10,341	\$ 13,788	\$ 16,000	\$ 2,212	\$ 16,000	\$ -	
46	<b>Other Physical Environment</b>							
47	General Liability/Property Insurance	\$ 14,337	\$ 14,337	\$ 15,725	\$ 1,388	\$ 20,169	\$ 4,444	Reflects EGIS estimate.
48	Entry & Walls Maintenance	\$ 4,488	\$ 9,244	\$ 8,300	\$ (944)	\$ 8,300	\$ -	FY 22/23 reflects Yelloweyed wall repair.
49	Pressure Washing - Brickwall Seal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
50	Landscape Maintenance & Irrigation Services	\$ 55,651	\$ 82,800	\$ 73,140	\$ (9,660)	\$ 75,000	\$ 1,860	FY 23/24 reflects new landscape agreement.
51	Landscape Replacement, Plants, Shrubs, Trees	\$ 4,955	\$ 11,550	\$ 6,000	\$ (5,550)	\$ 7,500	\$ 1,500	Line item includes annuals installed 4x's per year.
52	Landscape - Mulch	\$ 840	\$ 840	\$ 16,000	\$ 15,160	\$ 16,000	\$ -	

53	Irrigation Repairs	\$ 1,842	\$ 4,000	\$ 4,000	\$ -	\$ 8,000	\$ 4,000	FY 23/24 reflects aging irrigation system and anticipated repair costs.
54	Landscape Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	FY 23/24 new line item.
55								
56	<b>Contingency</b>							
57	Miscellaneous Contingency	\$ 11,196	\$ 5,840	\$ 2,000	\$ (3,840)	\$ 2,417	\$ 417	FY 22/23 reflects holiday decoration installation and storage and storm clean-up.
58								
59	<b>Field Operations Subtotal</b>	<b>\$ 124,597</b>	<b>\$ 170,328</b>	<b>\$ 168,215</b>	<b>\$ (2,113)</b>	<b>\$ 197,036</b>	<b>\$ 28,821</b>	
60								
61	<b>TOTAL EXPENDITURES</b>	<b>\$ 243,386</b>	<b>\$ 319,978</b>	<b>\$ 268,214</b>	<b>\$ (51,764)</b>	<b>\$ 310,057</b>	<b>\$ 41,843</b>	
62								
63	<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$ 26,734</b>	<b>\$ (49,858)</b>	<b>\$ -</b>	<b>\$ (49,858)</b>	<b>\$ -</b>	<b>\$ -</b>	

**GREATER LAKES / SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT**  
**Reserve Fund**  
**Fiscal Year 2023/2024**

	Chart of Accounts Classification	Actual YTD through 06/30/23	Projected Annual Totals 2022/2023	Annual Budget for 2022/2023	Projected Budget variance for 2022/2023	Budget for 2023/2024	Budget Increase (Decrease) vs 06/30/23	Comments
1								
2	<b>REVENUES</b>							
3								
4	Special Assessments							
5	Tax Roll*	\$ 17,000	\$ 17,000	\$ 17,000	\$ -	\$ 17,600	\$ 600	
6								
7	<b>TOTAL REVENUES</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ -</b>	<b>\$ 17,600</b>	<b>\$ 600</b>	
8								
9	<b>EXPENDITURES</b>							
10								
11	Contingency							
12	Capital Reserves	\$ -	\$ -	\$ 17,000	\$ 17,000	\$ 17,600	\$ 600	Reflects Reserve Study's recommended funding.
13								
14	<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,600</b>	<b>\$ 600</b>	
15								
16	<b>EXCESS OF REVENUES OVER</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ -</b>	<b>\$ 17,000</b>	<b>\$ -</b>	<b>\$ -</b>	

**Debt Service**  
**Fiscal Year 2023/2024**

Chart of Accounts Classification	Series 2022	Budget for 2023/2024
<b>REVENUES</b>		
Special Assessments		
Net Special Assessments	\$232,356.51	\$232,356.51
<b>TOTAL REVENUES</b>	<b>\$232,356.51</b>	<b>\$232,356.51</b>
<b>EXPENDITURES</b>		
<b>Administrative</b>		
Debt Service Obligation	\$232,356.51	\$232,356.51
<b>Administrative Subtotal</b>	<b>\$232,356.51</b>	<b>\$232,356.51</b>
<b>TOTAL EXPENDITURES</b>	<b>\$232,356.51</b>	<b>\$232,356.51</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$0.00</b>	<b>\$0.00</b>

Lake County Collection Costs (2%) and Early payment Discounts (4%) 6.0%

**Gross assessments \$247,187.78**

**Notes:**

Tax Roll County Collection Costs and Early Payment Discount is 6.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

**GREATER LAKES / SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT**

**FISCAL YEAR 2023/2024 O&M & DEBT SERVICE ASSESSMENT SCHEDULE**

<b>2023/2024 O&amp;M Budget</b>		<b>\$327,657.00</b>
<b>Lake County Collection Cost @</b>	<b>2%</b>	<b>\$6,971.43</b>
<b>Early Payment Discount @</b>	<b>4%</b>	<b>\$13,942.85</b>
<b>2023/2024 Total</b>		<b>\$348,571.28</b>

<b>2022/2023 O&amp;M Budget</b>	<b>\$285,214.00</b>
<b>2023/2024 O&amp;M Budget</b>	<b>\$327,657.00</b>

<b>Total Difference</b>	<b>\$42,443.00</b>
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	<b>PER UNIT ANNUAL ASSESSMENT</b>		<b>Proposed Increase / Decrease</b>	
	<b>2022/2023</b>	<b>2023/2024</b>	<b>\$</b>	<b>%</b>
<b>Debt Service - Single Family 51'</b>	\$603.21	\$603.21	\$0.00	0.00%
<b>Operations/Maintenance - Single Family 51'</b>	\$244.50	\$280.88	\$36.38	14.88%
<b>Total</b>	<b>\$847.71</b>	<b>\$884.09</b>	<b>\$36.38</b>	<b>4.29%</b>
<b>Debt Service - Single Family 51' <sup>(1)</sup></b>	\$0.00	\$0.00	\$0.00	0.00%
<b>Operations/Maintenance - Single Family 51'</b>	\$244.50	\$280.88	\$36.38	14.88%
<b>Total</b>	<b>\$244.50</b>	<b>\$280.88</b>	<b>\$36.38</b>	<b>12.95%</b>
<b>Debt Service - Single Family 62'</b>	\$733.32	\$733.32	\$0.00	0.00%
<b>Operations/Maintenance - Single Family 62'</b>	\$244.50	\$280.88	\$36.38	14.88%
<b>Total</b>	<b>\$977.82</b>	<b>\$1,014.20</b>	<b>\$36.38</b>	<b>3.72%</b>
<b>Debt Service - Single Family 62' <sup>(1)</sup></b>	\$0.00	\$0.00	\$0.00	0.00%
<b>Operations/Maintenance - Single Family 62'</b>	\$244.50	\$280.88	\$36.38	14.88%
<b>Total</b>	<b>\$244.50</b>	<b>\$280.88</b>	<b>\$36.38</b>	<b>12.95%</b>

<sup>(1)</sup> Certain lots are not subject to Debt Service Assessments

**GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMNET DISTRICT****FISCAL YEAR 2023/2024 O&M & DEBT SERVICE ASSESSMENT SCHEDULE**

TOTAL O&M BUDGET		\$327,657.00
COLLECTION COSTS @	2%	\$6,971.43
EARLY PAYMENT DISCOUNT @	4%	\$13,942.85
TOTAL O&M ASSESSMENT		<u>\$348,571.28</u>

UNITS ASSESSED			ALLOCATION OF O&M ASSESSMENT				PER LOT ANNUAL ASSESSMENT		
LOT SIZE	SERIES 2022		EAU FACTOR	TOTAL	% TOTAL	TOTAL	O&M <sup>(4)</sup>	2022 DEBT	TOTAL <sup>(3)</sup>
	O&M	DEBT SERVICE <sup>(1)</sup>		EAU's	EAU's	O&M BUDGET		SERVICE <sup>(2)</sup>	
Single Family 51'	225	225	1.00	225.00	18.13%	\$63,197.85	\$280.88	\$603.21	\$884.09
Single Family 51'	404	0	1.00	404.00	32.55%	\$113,475.26	\$280.88	\$0.00	\$280.88
Single Family 62'	153	152	1.00	153.00	12.33%	\$42,974.54	\$280.88	\$733.32	\$1,014.20
Single Family 62'	459	0	1.00	459.00	36.99%	\$128,923.62	\$280.88	\$0.00	\$280.88
<b>Total Community</b>	<b>1241</b>	<b>377</b>		<b>1241.00</b>	<b>100.00%</b>	<b>\$348,571.28</b>			

LESS: Lake County Collection Costs (2%) and Early Payment Discount (4%)

(\$20,914.28)

Net Revenue to be Collected

\$327,657.00<sup>(1)</sup> Reflects the number of total lots with Series 2022 debt outstanding.<sup>(2)</sup> Annual debt service assessment per lot adopted in connection with the Series 2022 bond issue. Annual assessment includes principal, interest, Lake County collection costs and early payment discount costs.<sup>(3)</sup> Annual assessment that will appear on November 2023 Lake County property tax bill. Amount shown includes all applicable collection costs and early payment discounts (up to 4% if paid early).<sup>(4)</sup> Note this assessment table reflects an equal per unit O&M assessment approved by the Board of Supervisors.



## GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Interest Earnings:** The District may earn interest on its monies in the various operating accounts.

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

**Off Roll:** For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

**Developer Contributions:** The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

**Event Rental:** The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

**Miscellaneous Revenues:** The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

**Facilities Rentals:** The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.



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## **EXPENDITURES – ADMINISTRATIVE:**

**Supervisor Fees:** The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

**Administrative Services:** The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

**District Management:** The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These service include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

**District Engineer:** The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

**Disclosure Report:** The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

**Trustee's Fees:** The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

**Assessment Roll:** The District will contract with a firm to prepare, maintain and certify the assessment roll(s) and annually levy a non-ad valorem assessment for operating and debt service expenses.

**Financial & Revenue Collections:** Services of the Collection Agent include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. The Collection Agent also maintains and updates the District's lien book(s) annually and provides for the release of liens on property after the full collection of bond debt levied on particular properties.

**Accounting Services:** Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

**Auditing Services:** The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.



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**Arbitrage Rebate Calculation:** The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

**Travel:** Each Board Supervisor and the District Staff are entitled to reimbursement for travel expenses per Florida Statutes 190.006(8).

**Public Officials Liability Insurance:** The District will incur expenditures for public officials' liability insurance for the Board and Staff.

**Legal Advertising:** The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

**Bank Fees:** The District will incur bank service charges during the year.

**Dues, Licenses & Fees:** The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

**Miscellaneous Fees:** The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

**Website Hosting, Maintenance and Email:** The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

**District Counsel:** The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

## **EXPENDITURES - FIELD OPERATIONS:**

**Deputy Services:** The District may wish to contract with the local police agency to provide security for the District.

**Security Services and Patrols:** The District may wish to contract with a private company to provide security for the District.

**Electric Utility Services:** The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

**Street Lights:** The District may have expenditures relating to street lights throughout the community. These may be restricted to main arterial roads or in some cases to all street lights within the District's boundaries.

**Utility - Recreation Facility:** The District may budget separately for its recreation and or amenity electric separately.

**Gas Utility Services:** The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

**Garbage - Recreation Facility:** The District will incur expenditures related to the removal of garbage and solid waste.

**Solid Waste Assessment Fee:** The District may have an assessment levied by another local government for solid waste, etc.

**Water-Sewer Utility Services:** The District will incur water/sewer utility expenditures related to district operations.

**Utility - Reclaimed:** The District may incur expenses related to the use of reclaimed water for irrigation.

**Aquatic Maintenance:** Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

**Fountain Service Repairs & Maintenance:** The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

**Lake/Pond Bank Maintenance:** The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

**Wetland Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

**Mitigation Area Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.

**Aquatic Plant Replacement:** The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

**General Liability Insurance:** The District will incur fees to insure items owned by the District for its general liability needs

**Property Insurance:** The District will incur fees to insure items owned by the District for its property needs

**Entry and Walls Maintenance:** The District will incur expenditures to maintain the entry monuments and the fencing.



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**Landscape Maintenance:** The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

**Irrigation Maintenance:** The District will incur expenditures related to the maintenance of the irrigation systems.

**Irrigation Repairs:** The District will incur expenditures related to repairs of the irrigation systems.

**Landscape Replacement:** Expenditures related to replacement of turf, trees, shrubs etc.

**Field Services:** The District may contract for field management services to provide landscape maintenance oversight.

**Miscellaneous Fees:** The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

**Gate Phone:** The District will incur telephone expenses if the District has gates that are to be opened and closed.

**Street/Parking Lot Sweeping:** The District may incur expenses related to street sweeping for roadways it owns or are owned by another governmental entity, for which it elects to maintain.

**Gate Facility Maintenance:** Expenses related to the ongoing repairs and maintenance of gates owned by the District if any.

**Sidewalk Repair & Maintenance:** Expenses related to sidewalks located in the right of way of streets the District may own if any.

**Roadway Repair & Maintenance:** Expenses related to the repair and maintenance of roadways owned by the District if any.

**Employees - Salaries:** The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

**Employees - P/R Taxes:** This is the employer's portion of employment taxes such as FICA etc.

**Employee - Workers' Comp:** Fees related to obtaining workers compensation insurance.

**Management Contract:** The District may contract with a firm to provide for the oversight of its recreation facilities.

**Maintenance & Repair:** The District may incur expenses to maintain its recreation facilities.

**Facility Supplies:** The District may have facilities that required various supplies to operate.



**Gate Maintenance & Repairs:** Any ongoing gate repairs and maintenance would be included in this line item.

**Telephone, Fax, Internet:** The District may incur telephone, fax and internet expenses related to the recreational facilities.

**Office Supplies:** The District may have an office in its facilities which require various office related supplies.

**Clubhouse - Facility Janitorial Service:** Expenses related to the cleaning of the facility and related supplies.

**Pool Service Contract:** Expenses related to the maintenance of swimming pools and other water features.

**Pool Repairs:** Expenses related to the repair of swimming pools and other water features.

**Security System Monitoring & Maintenance:** The District may wish to install a security system for the clubhouse

**Clubhouse Miscellaneous Expense:** Expenses which may not fit into a defined category in this section of the budget

**Athletic/Park Court/Field Repairs:** Expense related to any facilities such as tennis, basketball etc.

**Trail/Bike Path Maintenance:** Expenses related to various types of trail or pathway systems the District may own, from hard surface to natural surfaces.

**Special Events:** Expenses related to functions such as holiday events for the public enjoyment

**Miscellaneous Fees:** Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

**Miscellaneous Contingency:** Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

**Capital Outlay:** Monies collected and allocated for various projects as they relate to public improvements.



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## RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

**Off Roll:** For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

**Developer Contributions:** The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

**Miscellaneous Revenues:** The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

### EXPENDITURES:

**Capital Reserve:** Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

**Capital Outlay:** Monies collected and allocated for various projects as they relate to public improvements.



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## DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Special Assessments:** The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

---

### EXPENDITURES – ADMINISTRATIVE:

**Bank Fees:** The District may incur bank service charges during the year.

**Debt Service Obligation:** This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.



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**TAB 10**

## **RESOLUTION 2023-08**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT; IMPOSING SPECIAL ASSESSMENTS; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Greater Lakes/Sawgrass Bay Community Development District (the “District”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

**WHEREAS**, the District is located in Lake County, Florida (the “County”); and

**WHEREAS**, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, Florida Statutes; and

**WHEREAS**, the Board of Supervisors (the “Board”) of the District hereby determines to undertake various operations and maintenance activities described in the District’s budget(s) for Fiscal Year 2023-2024 (“Budget”), attached hereto as Exhibit “A” and incorporated by reference herein; and

**WHEREAS**, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District’s Budget; and

**WHEREAS**, the provision of such services, facilities, and operations is a benefit to lands within the District; and

**WHEREAS**, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

**WHEREAS**, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“Uniform Method”); and

**WHEREAS**, the District has previously evidenced its intention to utilize this Uniform Method; and

**WHEREAS**, the District has approved an Agreement with the Property Appraiser and Tax Collector of the County to provide for the collection of the special assessments under the Uniform Method; and

**WHEREAS**, the District has previously levied an assessment for debt service, which the District desires to collect on the tax roll for platted lots pursuant to the Uniform Method and which is also indicated on Exhibit “A”; and

**WHEREAS**, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Budget; and

**WHEREAS**, it is in the best interests of the District to adopt the assessment roll of the Greater Lakes/Sawgrass Bay Community Development District (the “Assessment Roll”) attached to this Resolution as Exhibit “B” and incorporated as a material part of this Resolution by this reference, and to certify the portion of the Assessment Roll on platted property to the County Tax Collector pursuant to the Uniform Method and to directly collect the portion of the Assessment Roll relating to unplatted property; and

**WHEREAS**, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. BENEFIT & ALLOCATION FINDINGS.** The provision of the services, facilities, and operations as described in Exhibit “A” confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the costs of the assessments. The allocation of the costs to the specially benefitted lands is shown in Exhibits “A” and “B,” and is hereby found to be fair and reasonable.

**SECTION 2. . ASSESSMENT IMPOSITION.** Pursuant to Chapter 190 of the Florida Statutes, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with Exhibits “A” and “B.” The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), Florida Statutes, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.

**SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.**

- A. Uniform Method Assessments. The collection of the previously levied debt service assessments and operation and maintenance special assessments on platted lots and developed lands shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in Exhibits “A” and “B.”
- B. Future Collection Methods. The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean

that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

**SECTION 4. ASSESSMENT ROLL.** The District's Assessment Roll, attached to this Resolution as Exhibit "B," is hereby certified. That portion of the District's Assessment Roll which includes developed lands and platted lots is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the Greater Lakes/Sawgrass Bay Community Development District.

**SECTION 5. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

**SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Greater Lakes/Sawgrass Bay Community Development District.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of August, 2023.

ATTEST:

**GREATER LAKES/SAWGRASS  
BAY COMMUNITY  
DEVELOPMENT DISTRICT**

---

Secretary / Assistant Secretary

---

Chairperson, Board of Supervisors

Exhibit A: Budget  
Exhibit B: Assessment Lien Roll  
Assessment Roll (Uniform Method)

**The Fiscal Year 2023-2024  
Adopted Budget will be attached as  
Exhibit A**

**EXHIBIT B**  
Assessment Roll

Assessment roll is maintained in the District's official records and is available upon request. Certain exempt information may be redacted prior to release in compliance with Chapter 119, Florida Statutes.

**TAB 11**

**RESOLUTION 2023-09**

**A RESOLUTION OF THE GREATER LAKES/SAWGRASS  
BAY COMMUNITY DEVELOPMENT DISTRICT ADOPTING  
THE ANNUAL MEETING SCHEDULE FOR FISCAL YEAR  
2023/2024**

WHEREAS, the Greater Lakes/Sawgrass Bay Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Lake County, Florida; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time and location of the District's meetings; and

WHEREAS, the Board has proposed the Fiscal Year 2023/2024 annual meeting schedule as attached in **Exhibit A**;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF  
SUPERVISORS OF THE GREATER LAKES/SAWGRASS  
BAY COMMUNITY DEVELOPMENT DISTRICT**

Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit "A".

Section 2. In accordance with Section 189.015(1), Florida Statutes, the District's Secretary is hereby directed to file annually, with Lake County, a schedule of the District's regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of August 2023.

**ATTEST:**

**GREATER LAKES/SAWGRASS BAY  
COMMUNITY DEVELOPMENT  
DISTRICT**

---

Assistant Secretary

---

Chairman, Board of Supervisors



**EXHIBIT "A"**  
**BOARD OF SUPERVISORS' MEETING DATES**  
**GREATER LAKES/SAWGRASS BAY**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2023/2024**

October 18, 2023  
December 20, 2023  
February 21, 2024  
April 17, 2024  
June 19, 2024  
August 21, 2024

All meetings will convene at 11:00 a.m. at the Cagan Crossings County Library, located at 16729 Cagan Oaks, Clermont, Florida 34714.

**TAB 12**

## FIFTH ADDENDUM TO THE CONTRACT FOR PROFESSIONAL DISTRICT SERVICES

---

This Fifth Addendum to the Contract for Professional District Services (this “**Addendum**”), is made and entered into as of the 1<sup>st</sup> day of October, 2023 (the “**Effective Date**”), by and between **Greater Lakes/Sawgrass Bay Community Development District**, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in Lake County, Florida (the “**District**”), and **Rizzetta & Company, Inc.**, a Florida corporation (the “**Consultant**”).

### RECITALS

**WHEREAS**, the District and the Consultant entered into the Contract for Professional District Services dated October 1, 2018 (the “**Contract**”), incorporated by reference herein; and

**WHEREAS**, the District and the Consultant desire to amend **Exhibit B** - Schedule of Fees of the Fees and Expenses, section of the Contract as further described in this Addendum; and

**WHEREAS**, the District and the Consultant each has the authority to execute this Addendum and to perform its obligations and duties hereunder, and each party has satisfied all conditions precedent to the execution of this Addendum so that this Addendum constitutes a legal and binding obligation of each party hereto.

**NOW, THEREFORE**, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and the Consultant agree to the changes to amend **Exhibit B** - Schedule of Fees attached.

The amended **Exhibit B** - Schedule of Fees are hereby ratified and confirmed. All other terms and conditions of the Contract remain in full force and effect.

**IN WITNESS WHEREOF** the undersigned have executed this Addendum as of the Effective Date.

*(Remainder of this page is left blank intentionally)*

Therefore, the Consultant and the District each intend to enter this Addendum, understand the terms set forth herein, and hereby agree to those terms.

**ACCEPTED BY:**

**RIZZETTA & COMPANY, INC.**

BY: \_\_\_\_\_

PRINTED NAME: William J. Rizzetta

TITLE: President

DATE: \_\_\_\_\_

**GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT**

BY: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: Chairman/Vice Chairman

DATE: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Vice Chairman/Assistant Secretary  
Board of Supervisors

\_\_\_\_\_  
Print Name

**Exhibit B – Schedule of Fees**

**EXHIBIT B**  
Schedule of Fees

**STANDARD ON-GOING SERVICES:**

Standard On-Going Services will be billed in advance monthly pursuant to the following schedule:

	<b>MONTHLY</b>	<b>ANNUALLY</b>
Management:	\$1,312.25	\$15,747
Administrative:	\$421.75	\$5,061
Accounting:	\$1,242.75	\$14,913
Financial & Revenue Collections:	\$337.42	\$4,049
Assessment Roll <sup>(1)</sup>		\$5,460
<b>Total Standard On-Going Services:</b>	<b>\$3,314.17</b>	<b>\$45,230</b>

(1) Assessment Roll is paid in one lump-sum at the time the roll is completed.

<b>ADDITIONAL SERVICES:</b>	<b>FREQUENCY</b>	<b>RATE</b>
Extended and Continued Meetings	Hourly	\$ 180.25
Additional Meetings (includes meeting prep, attendance and drafting of minutes)	Hourly	\$ 180.25
Estoppel Requests (billed to requestor):		
One Lot (on tax roll)	Per Occurrence	\$ 100
Two+ Lots (on tax roll)	Per Occurrence	\$ 125
One Lot (direct billed by the District)	Per Occurrence	\$ 100
Two–Five Lots (direct billed by the District)	Per Occurrence	\$ 150
Six-Nine Lots (direct billed by the District)	Per Occurrence	\$ 200
Ten+ Lots (direct billed by the District)	Per Occurrence	\$ 250
Long Term Bond Debt Payoff Requests	Per Occurrence	\$ 100/Lot
Two+ Lots	Per Occurrence	Upon Request
Short Term Bond Debt Payoff Requests &		
Long Term Bond Debt Partial Payoff Requests		
One Lot	Per Occurrence	\$ 125
Two – Five Lots	Per Occurrence	\$ 200
Six – Ten Lots	Per Occurrence	\$ 300
Eleven – Fifteen Lots	Per Occurrence	\$ 400
Sixteen+ Lots	Per Occurrence	\$ 500
Special Assessment Allocation Report	Per Occurrence	Upon Request
True-Up Analysis/Report	Per Occurrence	Upon Request
Re-Financing Analysis	Per Occurrence	Upon Request
Bond Validation Testimony	Per Occurrence	Upon Request
Bond Issue Certifications/Closing Documents	Per Occurrence	Upon Request
Electronic communications/E-blasts	Per Occurrence	Upon Request
Special Information Requests	Hourly	Upon Request
Amendment to District Boundary	Hourly	Upon Request
Grant Applications	Hourly	Upon Request
Escrow Agent	Hourly	Upon Request
Continuing Disclosure/Representative/Agent	Annually	Upon Request
Community Mailings	Per Occurrence	Upon Request
Response to Extensive Public Records Requests	Hourly	Upon Request
Litigation Support Services	Hourly	Upon Request

### **PUBLIC RECORDS REQUESTS FEES:**

Public Records Requests will be billed hourly to the District pursuant to the current hourly rates shown below:

<b>JOB TITLE:</b>	<b>HOURLY RATE:</b>
Senior Manager	\$ 52.00
District Manager	\$ 40.00
Accounting & Finance Staff	\$ 28.00
Administrative Support Staff	\$ 21.00

**TAB 13**

## FIRST ADDENDUM TO THE CONTRACT FOR PROFESSIONAL TECHNOLOGY SERVICES

---

This First Addendum to the Contract for Professional Technology Services (this “**Addendum**”), is made and entered into as of the 1<sup>st</sup> day of October, 2023 (the “**Effective Date**”), by and between **Greater Lakes/Sawgrass Bay Community Development District**, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in Lake County, Florida (the “**District**”), and **Rizzetta & Company, Inc.**, a Florida corporation (the “**Consultant**”).

### RECITALS

**WHEREAS**, the District and Rizzetta Technology Services, LLC. entered into the Contract for Professional Technology Services dated August 21, 2019 (the “**Contract**”), incorporated by reference herein; and

**WHEREAS**, the District consented to an assignment of the Contract to Rizzetta & Company, Inc. on November 17, 2021; and

**WHEREAS**, the District and the Consultant desire to amend **Exhibit B** - Schedule of Fees of the Fees and Expenses, section of the Contract as further described in this Addendum; and

**WHEREAS**, the District and the Consultant each has the authority to execute this Addendum and to perform its obligations and duties hereunder, and each party has satisfied all conditions precedent to the execution of this Addendum so that this Addendum constitutes a legal and binding obligation of each party hereto.

**NOW, THEREFORE**, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and the Consultant agree to the changes to amend **Exhibit B** - Schedule of Fees attached.

The amended **Exhibit B** - Schedule of Fees are hereby ratified and confirmed. All other terms and conditions of the Contract remain in full force and effect.

**IN WITNESS WHEREOF** the undersigned have executed this Addendum as of the Effective Date.



Rizzetta & Company

2021-07-27 – WJR/RPS



Therefore, the Consultant and the District each intend to enter this Addendum, understand the terms set forth herein, and hereby agree to those terms.

**ACCEPTED BY:**

**RIZZETTA & COMPANY, INC.**

BY: \_\_\_\_\_

PRINTED NAME: William J. Rizzetta

TITLE: President

DATE: \_\_\_\_\_

**GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT**

BY: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: Chairman/Vice Chairman

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Vice Chairman/Assistant Secretary  
Board of Supervisors

\_\_\_\_\_  
Print Name



Rizzetta & Company

2021-07-27 – WJR/RPS

**EXHIBIT B**  
Schedule of Fees

**Standard On-Going Services** will be billed in advance monthly pursuant to the following schedule:

			<b>MONTHLY</b>
Website Compliance and Management:			\$ 100.00
Email (50 GB per user) at \$20.00 per month per account:			
Board Supervisor Account	5	X \$20.00	\$ 100.00
Onsite Staff Account	0	X \$20.00	\$ 0.00
Miscellaneous Account	0	X \$20.00	\$ 0.00
<b>Total Standard On-Going Services:</b>			<b>\$ <u>200.00</u></b>



Rizzetta & Company

2021-07-27 – WJR/RPS

**TAB 14**



LLS Tax Solutions Inc.  
2172 W. Nine Mile Rd.  
#352  
Pensacola, FL 32534  
Telephone: 850-754-0311  
Email: [liscott@llstax.com](mailto:liscott@llstax.com)

July 13, 2023

Greater Lakes/Sawgrass Bay Community Development District  
c/o Rizzetta & Company, Inc.  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614

Thank you for choosing LLS Tax Solutions Inc. ("LLS Tax") to provide arbitrage services to Greater Lakes/Sawgrass Bay Community Development District ("Client") for the following bond issue. This Engagement Letter describes the scope of the LLS Tax services, the respective responsibilities of LLS Tax and Client relating to this engagement and the fees LLS Tax expects to charge.

- Greater Lakes/Sawgrass Bay Community Development District \$3,070,000 Special Assessment Refunding Bonds, Series 2022

## **SCOPE OF SERVICES**

The procedures that we will perform are as follows:

- Assist in calculation of the bond yield, unless previously computed and provided to us.
- Assist in determination of the amount, if any, of required rebate to the federal government.
- Issuance of a report presenting the cumulative results since the issue date of the issue of bonds.
- Preparation of necessary reports and Internal Revenue Service ("IRS") forms to accompany any required payment to the federal government.

As a part of our engagement, we will read certain documents associated with each issue of bonds for which services are being rendered. We will determine gross proceeds of each issue of bonds based on the information provided in such bond documents. You will have sole responsibility for determining any other amounts not discussed in those documents that may constitute gross proceeds of each series of bonds for the purposes of the arbitrage requirements.

## **TAX POSITIONS AND REPORTABLE TRANSACTIONS**

Because the tax law is not always clear, we will use our professional judgment in resolving questions affecting the arbitrage calculations. Unless you instruct us otherwise, we will take the reporting position most favorable to you whenever reasonable. Any of your bond issues may be selected for review by the IRS, which may not agree with our positions. Any proposed adjustments are subject to certain rights of appeal. Because of the lack of clarity in the law, we cannot provide assurances that

the positions asserted by the IRS may not ultimately be sustained, which could result in the assessment of potential penalties. You have the ultimate responsibility for your compliance with the arbitrage laws; therefore, you should review the calculations carefully.

The IRS and some states have promulgated “tax shelter” rules that require taxpayers to disclose their participation in “reportable transactions” by attaching a disclosure form to their federal and/or state income tax returns and, when necessary, by filing a copy with the Internal Revenue Service and/or the applicable state agency. These rules impose significant requirements to disclose transactions and such disclosures may encompass many transactions entered into in the normal course of business. Failure to make such disclosures will result in substantial penalties. In addition, an excise tax is imposed on exempt organizations (including state and local governments) that are a party to prohibited tax shelter transactions (which are defined using the reportable transaction rules). Client is responsible for ensuring that it has properly disclosed all “reportable transactions” and, where applicable, complied with the excise tax provision. The LLS Tax services that are the subject of this Engagement Letter do not include any undertaking by LLS Tax to identify any reportable transactions that have not been the subject of a prior consultation between LLS Tax and Client. Such services, if desired by Client, will be the subject of a separate engagement letter. LLS Tax may also be required to report to the IRS or certain state tax authorities certain tax services or transactions as well as Client’s participation therein. The determination of whether, when and to what extent LLS Tax complies with its federal or state “tax shelter” reporting requirements will be made exclusively by LLS Tax. LLS Tax will not be liable for any penalties resulting from Client’s failure to accurately and timely file any required disclosure or pay any related excise tax nor will LLS Tax be held responsible for any consequences of its own compliance with its reporting obligations. Please note that any disclosure required by or made pursuant to the tax shelter rules is separate and distinct from any other disclosure that Client might be required to or choose to make with its tax returns (e.g., disclosure on federal Form 8275 or similar state disclosure).

## **PROFESSIONAL FEES AND EXPENSES**

Our professional fees for services listed above for the three annual bond years ending April 5, 2022, April 5, 2023, and April 5, 2024, is \$1,500, which is \$500 each year. We will bill you upon completion of our services. Our invoices are payable upon receipt. Additionally, you may request additional consulting services from us upon occasion; we will bill you for these consulting services at a beforehand agreed upon rate.

Unanticipated factors that could increase our fees beyond the estimate given above include the following (without limitation). Should any of these factors arise we will alert you before additional fees are incurred.

- Investment data provided by you is not in good order or is unusually voluminous.
- Proceeds of bonds have been commingled with amounts not considered gross proceeds of the bonds (if that circumstance has not previously been communicated to us).
- A review or other inquiry by the IRS with respect to an issue of bonds.

The Client (District) has the option to terminate this Agreement within ninety days of providing notice to LLS Tax Solutions Inc. of its intent.

## ACCEPTANCE

You understand that the arbitrage services, report and IRS forms described above are solely to assist you in meeting your requirements for federal income tax compliance purposes. This Engagement Letter constitutes the entire agreement between Client and LLS Tax with respect to this engagement, supersedes all other oral and written representations, understandings or agreements relating to this engagement, and may not be amended except by the mutual written agreement of the Client and LLS Tax.

Please indicate your acceptance of this agreement by signing in the space provided below and returning a copy of this Engagement Letter to us. Thank you again for this opportunity to work with you.

Very truly yours,  
LLS Tax Solutions Inc.

AGREED AND ACCEPTED:  
Greater Lakes/Sawgrass Bay Community  
Development District

By: Linda L. Scott

Linda L. Scott, CPA

By: \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date: \_\_\_\_\_

**TAB 15**



## **Sawgrass Bay Homeowners' Association, Inc.**

### **Candidate Information Form**

**Name:**

**Address:**

**E-Mail Address:**

**Phone:**

**Please briefly state why you want to participate on the Board of Directors:**

**Please briefly describe any experience you believe will be helpful and relevant to the position and the community:**

**Please describe your vision & goals you would like to see for the Association**



# JUAN FLAMERICH

16453 Champlain St. Claremont Florida 33714  
305-491-4647  
Juanflamerich@gmail.com

I'm Passionate about being involved in the community .

I have lead a team of over 150 associates in the premier grocery chain in the Southeast.

I was responsible for all training , regulatory compliances

Safety, and profits of the store I managed.

As a team we lead the division in United Way, March of Dimes , and special Olympics campaigns just to mention a few.

I am most proud of my family .

My wife Nancy of 37 years and my two children Amanda and Ryan .

## Education

Miami Sunset School 1981

Miami-Dade Collage Associates Degree 1983

## Experience

Publix Super Markets

Store Manager 1979-2022

*I worked for Publix for 42 years. I worked in every department and held management positions in grocery, Customer service, Produce, and Assistant store manager positions .*

I believe I can use my experience to help the Greater Grove CDD archive it's mission . I have extensive experience dealing with the public and communicating with them. I also am very focused on budgets and the choices that may need to be made.

I have interacted with numerous vendors daily and held them accountable when necessary .

I was responsible for all regulatory inspections and have experience with numerous government and independent inspectors.

# Gary R. Hayward

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## Personal Overview

During my career as a Field Service Engineer, my strong customer service and problem solving skills, proved that I was a dependable and reliable resource. Customers appreciated that I was able to troubleshoot problems without always being on site, use information shared to be prepared with parts, and shorten the machine down time. My time on the Fire Department allowed me to use my leadership and budgeting skills, working within a tight town budget. Over the years I also enjoyed working in multiple sales positions, where I excelled in my ability to gain the trust of a customer and sell / negotiate deals that both the company and customer approved of.

## Employment History

### Ikon / West Allis, WI. July 2006 to July 2013 Field Service Engineer

- Provide on site service for customers copiers.
- Call customers to try and help fix equipment over the phone and if not successful give an ETA .
- Manage territory to keep response time down.
- Analyzed and maintained parts inventory to keep customers equipment up.
- Do preventative maintenance to keep copiers in good shape.
- Help in other territories when needed.

### Danka Office Imaging / Waukesha, WI. Aug.2004 to July 2006 Field Service Engineer

- Provide on site service for customers copiers.
- Call customers to try and help fix equipment over the phone and if not successful give an ETA .
- Manage territory to keep response time down.
- Analyzed and maintained parts inventory to keep customers equipment up.
- Do preventative maintenance to keep copiers in good shape.
- Help in other territories when needed.

### Bendlin Fire Equipment Co. / Butler Wi. May 2004 to July 2004 Field Service and Shipping and Receiving.

### Danka Office Imaging / Eastman Kodak Co., Waukesha WI. Feb. 1989 to Nov. 2003 (In 1997 Danka acquired the Office Imaging division of Kodak.) Field Service Engineer

- Provide on site service for customers copiers.
- Call customers to try and help fix equipment over the phone and if not successful give an ETA .
- Manage territory to keep response time down.

- Analyzed and maintained parts inventory to keep customers equipment up.
- Do preventative maintenance to keep copiers in good shape.
- Help in other territories when needed.

**AM International - Multigraphics Division.** May 1980 to Feb. 1989  
Field Service Engineer

- Provide on site service for customers printing presses.

**US Navy.** July 1970 to May 1980  
Electronics Technician.

- Repaired radio transmitters and receivers.

**Big Bend Vernon Fire Department.** Jan. 1978 to Aug. 2013.  
Fireman / Motor Pump Operator / Budgeting.

**Best Buy.** June 1999 to Aug. 2001  
Sales Associate

**Radio Shack.** Jan. 1999 to June 1999.  
Sales Associate

**Kuettner Olds – GMC Trucks.** Dec. 1995 to Jan. 1999.  
Salesman. New and Used Cars and Trucks.

**US Navy Reserves.** June 1980 to Jan. 1995  
Electronics Technician.

## **Education**

**Waukesha County Technical College** 1981 to 1988  
Graduated with an Associate Degree in Electronics.

**US Navy Electronics School** Nov. 1970 to April 1972  
Graduated.

**Old Tappan High School** Sep. 1966 to June 1970  
Graduated, Diploma.

## **Additional Training**

Problem Solving through Dead Reckoning, Eastman Kodak Co.  
Projecting the Quality Image. Eastman Kodak Co.

## **References**

Available upon request.

**TAB 16**

**GREATER LAKES SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
OATH OF OFFICE**

I, \_\_\_\_\_, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF GREATER LAKES SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THE STATE OF FLORIDA.

\_\_\_\_\_  
Board Supervisor

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA  
COUNTY OF LAKE

The foregoing oath was administered before me by means of ☐ physical presence or ☐ online notarization this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, who personally appeared before me, and is personally known to me or has produced \_\_\_\_\_ as identification, and is the person described in and who took the aforementioned oath as a Member of the Board of Supervisors of Greater Lakes Sawgrass Bay Community Development District and acknowledged to and before me that he/she took said oath for the purposes therein expressed.

(NOTARY SEAL)

\_\_\_\_\_  
Notary Public, State of Florida

Print Name: \_\_\_\_\_

Commission No.: \_\_\_\_\_ Expires: \_\_\_\_\_